

SURING PUBLIC LIBRARY BOARD OF TRUSTEES MEETING  
January 23, 2018

Members present:                    Director-Jill Trochta  
   Village of Suring-Helen Miller  
   Town of Breed-Bette Elbe  
   Town of Bagley-Joann Ratajczyk, Barb Truttman  
   Town of How-Theresa Zahn, Ruben Rakow  
   Town of Maple Valley-Lowell Suring, Joyce Fifield

The January 2018 meeting of the Board of Trustees of the Suring Area Public Library was called to order by Board President, Theresa Zahn, followed by the Pledge of Allegiance. It was brought to the Board's attention that the agenda should be amended to include review of the December bills. A motion to approve the amended agenda was made by Barb Truttman, seconded by Ruben Rakow, and carried. A motion to approve the minutes of the November meeting was made by Joann Ratajczyk, seconded by Helen Miller, and carried.

**FRIENDS REPORT:** The Friends have reimbursed the library for the purchase of new library furniture. They have closed their Bingo account and donated the remaining balance to the library. Their next fundraiser will be a rummage sale April 19-24.

**DIRECTOR'S REPORT:** Jill Trochta reported that Tina Nieling will be in Florida January 25-March 8. Jill and Laurie will fill in her hours and volunteers have offered help.

Past programming include a visit from Santa to the library on December 9. There was also a Christmas gift making event that day attended by more than 75 children. On January 8, seven people attended a movie, The Princess Bride.

At the end of March, Barb Truttman will retire from the Oconto County UW-Extension Parent Resource Center. The library will continue playgroup and story hour on Tuesdays utilizing more volunteers.

Beginning in February the library will have "knit and hook" sessions on the first Thursday of every month.

The Collection Development Grant of \$488 will be used for young adult and child fiction materials.

In January a pipe burst in the Genealogy Room. The Village of Suring Public Works Department quickly fixed the problem and cleaned the wet carpet, so there was little permanent damage.

**TREASURER'S REPORT:** The Board reviewed the petty cash report, revenues and expenditures reports, and vouchers for both December and January. A motion to approve the payment of January bills was made by Barb Truttman, seconded by Joann Ratajczyk, and carried.

**OLD BUSINESS:** The library statistics and information from the people counter was reviewed and discussed.

NEW BUSINESS: Ruben Rakow, Helen Miller, Joe Wicker, and Lowell Suring have been approved by their townships or the village to continue serving on the library board. Election of Officers-A motion to elect Theresa Zahn as President was made by Joyce Fifield, seconded by Ruben Rakow, and carried. A motion to elect Marybeth Ascher as Vice President was made by Bette Elbe, seconded by Helen Miller, and carried. A motion to elect Joyce Fifield as Secretary was made by Helen Miller, seconded by Barb Truttman, and carried. A motion to elect Lowell Suring as Treasurer was made by Bette Elbe, seconded by Ruben Rakow, and carried.

Committees- Theresa Zahn appointed the following to committees:

Personnel Committee—Lowell Suring, Joann Ratajczyk, Ruben Rakow

Financial Committee—Lowell Suring, Bette Elbe, Theresa Zahn

Long Range Planning Committee—Bette Elbe, Helen Miller, Joe Wicker, Barb Truttman

CLOSED SESSION: A motion to go into closed session to discuss personnel matters according to State Statue 19.85 (b) (c) (f), was made by Ruben Rakow and seconded by Barb Truttman. Roll call results on this motion were Miller- yes, Elbe-yes, Rakow-yes, Ratajczyk-yes, Truttman-yes, Zahn-yes, Fifield-yes, Suring-yes.

Following discussion in closed session, a motion to reconvene in open session was made by Bette Elbe and seconded by Joann Rarajczyk. Roll call results on this motion were Miller-yes, Elbe-yes, Rakow-yes, Ratajcztk-yes, Truttman-yes, Zahn-yes, Fifield-yes, Suring-yes.

OPEN SESSION: A motion to increase the library director's salary by two percent was made by Lowell Suring, seconded by Ruben Rakow, and carried.

ADJOURN: A motion to adjourn was made by Ruben Rakow, seconded by Helen Miller, and carried.

Respectfully submitted  
Joyce Fifield, Secretary  
Suring Area Public Library Board of Trustees  
January 23, 2018