

General Calendar of Events SAPL Board of Trustees

January	Recognize New Trustee Appointments/Elect Officers/Appoint Committees/Read By-Laws
February	Approve Annual Report/Review all memberships/Trustee Essentials 1 , 2 , & 3 /Library Policies I , II , III
March	Approve Annual Report to Municipalities/Trustee Essentials 4 , 5 , & 6 /Library Policies IV , V , VI
April	Summer Reading Program Report/Trustee Essentials 7 , 8 , & 9 /Library Policies VII , VIII , & IX
May	Summer Hours Begin/Trustee Essentials 10 , 11 , & 12 /Library Policies X , XI , & XII
June	Schedule and Post Budget Committee Meetings/Trustee Essentials 13 , 14 , & 15 /Library Policies XIII , XIV , & XV
July	Budget Committee Report/Review Shared Maintenance Agreement/Trustee Essentials 16 , 17 , & 18 /Library Policies XVI , XVII , & XVIII
August	Finalize & Approve Budget/Evaluation of Director by Personnel Committee (closed session) /Trustee Essentials 19 , 20 , & 21 /Library Policy XIX & Appendix I
September	Budget Hearing with Finance Committee (as needed)/Personnel Committee Report (closed session)/Winter Hours Begin/Trustee Essentials 22 , 23 , & 24 /Library Policy Appendix II & III
October	Annual Friends Appreciation/Trustee Essentials 25 , 26 , & 27
November	Employee Evaluation Report/Approve Salaries (closed session)/Payment of December Bills
December	No Meeting