

Director's Report to the Board of Trustees

April, 2018

• SERVICE AND SERVICE PROMOTION

GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- We will be reviewing the Trustee Essentials (7-9) and Library Policies (VII-IX)
- I will be attending the Town of How board meeting in May as I wasn't able to make the April meeting.
- Storytime now begins at 9:30 AM every Tuesday, instead of 9:00 AM and ends at 11 AM. Barb is now volunteering with Storytime and helps Tina on Tuesdays. Tuesdays that Barb isn't available, I will be working with Tina.
- The Cooperative Children's Book Center (CCBC) will be having their annual workshop on Thursday, April 26, at the Neenah Public Library. I will be attending. The Cooperative Children's Book Center (CCBC) is a unique examination, study and research library of the School of Education at the University of Wisconsin-Madison. The CCBC supports teaching, learning and research related to children's and young adult literature and provides informational and educational services based on its collections to students and faculty on the UW-Madison campus as well as librarians, teachers, child care providers, researchers and other adults throughout the state of Wisconsin. [Outreach to librarians and teachers across Wisconsin](#) is another essential dimension of CCBC services.
- In September of this year, the annual ARSL Conference will be held in Springfield, IL. ARSL (Association for Rural and Small Libraries) is a network of persons throughout the country dedicated to the positive growth and development of libraries. They believe in the value of rural and small libraries and strive to create resources and services that address national, state and local priorities for libraries that are situated in rural communities. I have talked with the other Oconto County Library Directors and some of them are planning on going to the conference. We are talking about riding together to save on costs. I will keep the board posted.
- 2 gold plates have been ordered for the shadow box in the entryway. The plates are in memory of Leslie Suring and Suzanne Moore.

GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- On Wednesday, April 11th, I went to the Nursing Home in Suring. Each time, there are about 8 people that participate. I will keep going every couple of weeks. My next date is Tuesday, April 24th.
- This Thursday, April 19th, we will be showing "The Greatest Showman" at 5PM in the Learning Center. At the March 29th showing of "The Star" there were a total of 17 people.
- Knit and Hook is going real good. Beginning in May, Knit and Hook will change to Monday afternoons at 1 PM. This time works better for a majority of those who attend now.
- A Paint and Sip event is tentatively being planned for Thursday, May 10.
- National Library Week was April 8th-14th. The library did Food for Fines (we are accepting nonperishable food items until the end of April). We also had a Scavenger Hunt in which 11 people participated. Their names were then put into a drawing for 2 Amazon gift cards. The winners were Sam Bohmbach and Sloan Pittman. Congratulations to the both of them.

- On Thursday, April 26, the library will be showing the movie "Ferdinand" in the Learning Center at 5 PM. Everyone is welcome and these events are FREE.
- Sponsor letters for the 2018 Summer Library Program were mailed out on Friday, April 13. The Summer Library Program begins Tuesday, June 12 and ends Tuesday, July 24.

- **ADMINISTRATIVE SERVICES**

- **GOAL #1: To nurture the Friends of the Library organization.**

- The candy bars should be coming within the next few days. The money made from the sales will be used for Summer Library Program materials.
 - Don't forget the Friends Annual Rummage Sale, April 19th – 21st.

- **GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.**

- A Long Range Planning meeting will be scheduled for August.

- **COLLECTION MANAGEMENT**

- **GOAL #1: To review collection development options that include both traditional and non-traditional materials.**

- Always a work in progress. We continue to add to the collection.

- **GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- We're done weeding for a while.

- **FACILITIES MANAGEMENT**

- **GOAL #1: To actively assess the care and maintenance of the library building and grounds.**

- The toilets are in and will be installed within the week by Jeff Tienor.

- **GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.**

- Laurie and I check the people counter on a daily basis to make sure it is working.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.