

September, 2022 Director's Report to the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I attended the Town of Brazeau meeting on September 20th. I reported on what we do at the library as well as upcoming events. I gave them the new library posters for them to put up. I have the Towns of Bagley and Mountain left to do this year.
- Posters for each Township are done. They turned out beautifully!
- I completed a webinar "Cultivating a Great Relationship with Your Municipal Clerk". The webinar covered a lot of what we already have with our Municipal Clerk. It's so important that we work together with our Municipal Clerk when it comes to policies and procedures as well as day to day practices.
- I have sent an email to Suring School District Superintendent Orlich letting him know about the school district superintendent attending the library board meetings. I am waiting to hear back from him.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- The library still has Story Time on Tuesday mornings from 9:30-11 AM.
- School early release is Wednesday, October 5th. We will be showing the movie "Minions: The Rise of Gru" at 1:30 PM in the Learning Center. Other movies in October are "Elvis" on Monday, October 5th and "Where the Crawdads Sing" on Monday, October 17th. Both of these movies will have showings at 1:30 and 5:00 PM.
- We had an Essential Oil Roller Ball program on Thursday, September 8th in the Learning Center. Pam Nelson conducted the class. There were 6 people in attendance.
- Hook & Knit takes place the 1st and 3rd Wednesday's of the month at 2:00 PM.
- Maker Monday takes place the 2nd Monday of the month at 2:00 PM. The October craft is a Fall Wreath.
- I signed up for The Wisconsin Science Festival this year and our library was one of three in our system to be picked to take part in this festival. The Wisconsin Science Festival is a statewide celebration with activities for people throughout Wisconsin. Events include hands-on science exhibitions, demonstrations, performances, tours, pub nights, workshops and more. Our library will be handing out science stem kits. We will receive 25 kits to hand out to any kids in grades K-12. This is a first come, first serve basis. Why does a growing group of partners produce the Wisconsin Science Festival?
The Wisconsin Science Festival aims to inspire and engage us in the enterprise of science and discovery; to cultivate curiosity and communicate the power of knowledge and creativity to change our worldview; to promote innovation and to cultivate the next generation of global citizens. The Wisconsin Science Festival is presented by a growing coalition of Wisconsin's science and arts communities. This event takes place October 10th – 16th.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- The Friends of the Library gave us another \$2,000 toward our library collection.
- The Friends made about \$700 on the Labor Day raffle and will not be doing this again.
- The Friends made over \$1,100 on their Book Sale. The most ever.
- The next Friends meeting will be in November (no October meeting).

- **To create and implement a long-term plan for the Suring Area Public Library.**

- This is always a work in progress.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- I have sent in an order for Playaway audiobooks and kids Wonderbooks.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- Weeding is done for now.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- I am waiting for call backs from a couple of painters. I will be asking them to come in and give me a quote for any repairs and painting the inside of the library.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.