

September 28, 2021  
SURING AREA PUBLIC LIBRARY  
BOARD MEETING MINUTES

Board Members Present:

Director – Jill Trochta

Town of Brazeau – LoAnn Elbe, Jean Grosse, Diann Weier

Town of Breed – Bette Elbe

Town of How – Kate Mikle (entered meeting 5:10 p.m.)

Town of Maple Valley – Candie Lehto

Town of Mountain – JoAnn Urban, Gail Golden

Village of Suring – Richard Kamp

Suring School District – Kelly Casper

Board Member Excused:

Town of Bagley – Barb Truttman

Board Meeting was called to order by President, Bette Elbe at 5:00 p.m.

Pledge of Allegiance Recited

Approval of Agenda – Candie Lehto/Richard Kamp moved to approve September agenda

Public Input – None

Minutes Approval for August 24, 2021 – stood as presented

Director's Report/Friends of the Library – recapped by librarian Jill Trochta

- Attended Town of Breed board meeting
- In contact with Jill Cholewa regarding Aging Mastery Program
- Kim Gruetzmacher provided demo on “Color Street Nails”
- Hook and Knit session to begin in October
- Friends of Library funded \$850-\$900 from Book Sale and \$1,160 from quilt raffle
- Update on LEG sign

Financial Reports (petty cash, expenditures and revenues reviewed by body of board present)

- September 2021 expenses accepted-Richard Kamp/Jean Grosse executed motion/carried.

Old Business

- Long Term Planning Committee member Candie Lehto working on questionnaire and proposed to update at later meeting.

## New Business

### Budget:

- 2022 Proposed Budget  
Chairperson, Bette Elbe provided line-item recap. Revenues and Expenditures=\$166,019.57.
- Candie Lehto/JoAnn Urban moved to approve changes, accept the proposed budget and review to be executed by finance committee within six months. Motion carried.
- Chairperson, Bette Elbe stated title Repair & Maintenance was changed from Miscellaneous. Elbe distributed definition of Reserve Fund which will be an action item on October agenda.

### Miscellaneous:

- Katie Mikle recapped on the Personnel Committee. Library staff will experience evaluation forms in October and annual performances will be complete by November.
- Chairperson, Bette Elbe will report on Trustee Week; which was attended by three trustees 3. Report will be presented in month of October.
- Board meeting held in November will be conducted in the library facility in hopes of utilizing Zoom application.
- Action item on the October agenda will be to move meeting date in November to the 30<sup>th</sup>.

Adjournment by Chairperson, Bette Elbe at 5:50 p.m.

Respectfully Submitted,  
Jean Grosse, Interim Secretary