

September, 2021 Director's Report To the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I attended the September Town of Breed meeting and gave a report on the library.
- Our Nicolet Advisory meetings are still taking place every other Thursday online. We all continue to monitor the latest news regarding Covid and what each library is doing in response to that news. As of right now, most libraries have canceled in person programming for the time being.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- I've again contacted Jill Cholewa and Scott Reuss from UW-Extension regarding programs this fall for the Library. I am waiting to hear back from Jill to go ahead with the Aging Mastery Program, which will begin the middle of October.
- It was Library Card Sign-up this month. There were Take and Make crafts, puzzles, scavenger hunt and best of all; we had 23 new library cards (this includes replacement cards as well as new patrons). We feel it was a very good response.
- Kim Gruetzmacher had a demo for Color Street Nails on Thursday, September 23 at 5pm. There were 5 people in attendance. I will be scheduling another demo with Kim yet this year.
- I'll be starting our Hook and Knit sessions back up in October. They will take place on the 3rd Monday of the month at 1 pm (tentatively) in the library by the fireplace. Anyone can come with their project they're working on (knitting, crocheting, needlepoint, etc.). This is an opportunity for people to talk and share their craft.
- I would like to start a Family Board Game night along with our Adult Game Day. I'm shooting for November if all goes well.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- The Friends made \$850-\$900 off of their annual Book Sale and \$1,160 from the raffle they had Labor Day weekend.

To create and implement a long-term plan for the Suring Area Public Library.

- Questions are being compiled for the library survey and the Long Range Planning Committee will be having a meeting to fine tune the survey and go over the questions.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- I have purchased Wonderbooks from Playaway. Wonderbook is a print book with a ready-to-play audiobook inside. Kids will press play to read along with their favorite books and then

switch to learning mode for literacy learning and fun. I have also ordered more adult Playaway audiobooks for our collection.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- Instead of weeding our items using a 5 year non-circulation report, we'll go to a 3 year report as we'll be ordering and processing more items.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- The LED sign is working very well. We have started working with graphics. Very easy program to work with.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.