

September 22, 2020 Minutes Suring Area Public Library Zoom Meeting

Members Present:

Director- Jill Trochta

Town of Breed-Bette Elbe, Marybeth Ascher

Town of How-Ruben Rakow

Town of Maple Valley-Lowell Suring, Candie Lehto

Village of Suring- Joe Wicker

Suring School District – Kelly Casper

The September meeting was called to order by President Bette Elbe at 5 pm followed by the Pledge of Allegiance.

Added to Agenda- Report on Trustee Training and Discussion on Performance Evaluation. Motion was made to approve as amended by Lowell and 2nd by Candie and carried.

Public Input-none

Lowell reviewed the process for the Director's Employee Performance review. You should have received information from him in your email. The deadline is the end of October. Lowell is available by email for any questions.

Candie reported on the online Trustee Training. The sessions raised awareness of gender-neutral pronouns and sensitivity to the variety of first names and holidays in our communications. There will be more training going forward in future sessions.

Approve Minutes of August Meeting-Motion by Ruben 2nd by Lowell and carried.

Friends Report - Marybeth - book sale net proceeds were about \$600. The Friends intend to donate that to the library for the purchase of books. The final project for the year is the "Light the Library" fundraiser.

Directors Report – Twenty-nine patrons were in the library today - Tuesday, September 22. Jill recommends that the library open one more day per week. Curbside pickup continues. The new circulation system is moving forward. Oconto County Finance has approved the new Joint Library Agreement and the full county board should approve on September 24. Young at Heart Book Club is about to resume meetings. Patrons have expressed satisfaction and appreciation with the level of services. The book budget for the year is exhausted, but there are remaining donations to finance more purchases.

Treasurer's Report

a) Petty cash - \$35.49 deposited; some petty cash was used for facial tissues and paper towels.

b) Expenditures and revenues - includes donations from Town of Mountain \$1660 and \$500 from another patron.

Ruben made motion to approve payment of September bills, 2nd from Joe Wicker, and carried.

Old business

Joint Library Update – as in Director’s Report.

2021 Budget – After discussion, move by MaryBeth Ascher second by Lowell Suring to approve the budget as presented and direct Jill to move forward with next steps.

New Business

Another open day – Monday 9 to 2. Consideration for future hours to include evening hours to accommodate working people with children and new patrons. Ruben commended staff for safety precautions taken to date. Discussion about continuous monitoring and decision making based on data going forward.

Closed Session: Closed session called for matters under State Statute 19.85(b)(c)(f) – Personnel Matter. Lowell moved to go into closed session; Candie second. Carried. Lowell moved to leave closed session; Ruben second. Carried.

No action taken in closed session. Adjournment at 6:30 pm.