

November 24, 2020  
Suring Area Public Library Board Meeting Minutes  
Zoom and Learning Center

Members Present:

Director- Jill Trochta

Town of Bagley- Barb Truttman

Town of Breed-Bette Elbe, Marybeth Ascher

Town of How-Ruben Rakow, Kate Mikle

Town of Maple Valley-Lowell Suring, Candie Lehto

Village of Suring- Joe Wicker

The November meeting was called to order by President, Bette Elbe and was followed by the Pledge of Allegiance.

Agenda- Motion was made to approve Agenda by Candie, 2nd by Marybeth and carried.

Public Input-none

Approve Minutes of Last Meeting-Motion by Ruben and 2nd by Joe, and carried.

Friends Report- Marybeth

-Not much happening, not doing the Light the Library Project due to COVID.

-January will meet and elect new officers and bylaws will be updated.

Directors Report

Jill highlighted :

-40 plus patrons came in in past 2 days.

-Patrons are very appreciative of the service.

-Wed. Jill will start working with Tracy Vreeke, NFLS Director to become a level 2 library.

-To go craft projects being picked up by families for children.

-New screens in Learning Center- can use for zoom meetings, etc.

-Marybeth asked about Trustee Handbook, and Jill explained that Mountain asked for it to prep new members, so sent to Mountain and Brazeau.

-Kate commented that her girls like the craft bags, and wondered about adding a story to bags. Jill said with COVID, publishers are more lenient to allow to copy, etc. She will double check and follow-up.

Treasurers Report

a) Petty cash -\$95.05 for Oct/Nov.

b) Expenditures and revenues-Maintenance Fund Revenue-Can crusher rates have increased, and will show up in Jan.

We are to the end of 2020 budget. Discussion regarding possible expenditures, and looking at remaining funds.

#### Approve Payment of Bills

- a) November-Joe and Jill went through bills. Motion made by Joe to pay Nov. and Dec. and second by Ruben, and carried.
- b) December- bills will be reviewed by Village Clerk and Jill prior to payment.

#### Old Business

- a) Roof-Justin called and assured Jill that he will be here in 3 weeks to work on it. Marybeth again commented on potential mold problems, and wants to be sure that is addressed if mold is found when repair is done.

#### New Business:

- a) Town of Spruce/Joint Library- Jill indicated that they would be interested in joining, and we can't do anything more this yr. Marybeth originally received request. Marybeth told them we are reorganizing in Jan., and that someone will get back to them after Jan. We will put on agenda for New Year.

- b) Trustee Term Expirations- Jill sent out a chart of Expirations. Ruben and Lowell's terms are expiring, and Joe and Marybeth have submitted their resignations as well. THANKS TO ALL OF YOU!! The Village will be appointing someone to fulfill Joe's term. The other positions are changing due to new organization. Bette thanked and talked about their contributions to our Library Board.

#### Closed Session:

Closed session called for matters under State Statute 19.85(b)(c)(f) – Personnel. Lowell moved to go into closed session; Candie second if approved by vote. Lowell-aye, Barb-aye, Bette-aye, Joe-aye, Ruben-aye, Kate-aye, Candie-aye, Marybeth-aye. Lowell moved to leave closed session; Ruben second. Carried by vote.

Candie moved that we move to OPEN SESSION, 2nd by Ruben and carried.

#### Open Session:

Candie made a motion to move that we give Jill a 3 percent raise in Salary for 2021 year. Lowell seconded and carried.

Lowell made motion that we proceed with performance review as discussed, 2nd by Marybeth and carried. Bette and Jill will meet to conduct Jill's Performance Evaluation.

Adjourned at 6:56pm.

Respectfully submitted,  
Barb Truttman, Secretary