

August 25, 2020 Minutes Suring Area Public Library Zoom Meeting

Members Present:

Director- Jill Trochta

Town of Bagley- Barb Truttman

Town of Breed-Bette Elbe, Marybeth Ascher

Town of How-Ruben Rakow

Town of Maple Valley-Lowell Suring, Candi Lehto

Village of Suring- Joe Wicker

The August meeting was called to order by President, Bette Elbe, and followed by the Pledge of Allegiance.

Agenda- Motion was made to approve Agenda by Marybeth, 2nd by Lowell and carried.

Public Input-none

Approve Minutes of Last Meeting-Motion by Lowell, 2nd by Joe and carried.

Friends Report - Marybeth - book sale is going forward. No float in parade, selling candy bars.

Directors Report- Jill highlighted from her report. 2 weeks being open on Tuesday, going well. Also curbside and appointments going well. 6 kids finished the Summer Reading Program.

New items being ordered, even though not open regular hours.

Treasurers Report

a)Petty cash - no questions.

b)Expenditures and revenues -Transactions in July will be in August report.

Candie made motion to approve, 2nd from Ruben, motion carried.

Approve payment of bills-Jill used \$ from grant to pay for supplies. Ruben and Jill went through bills. Ruben made motion to approve bills, 2nd by Joe Wicker, and carried.

Old business (None)

New Business:

a) 2021 Budget discussion- information was sent to members on projected budget as well as County funding worksheet. Bette reviewed calculated spreadsheet and talked about what they discussed in July. Candi read notes on August meeting. Committee presented budget developed, and will revise or approve in September. Please look over proposed budget this next month.

b) Directors Annual Appraisal Discussion- Materials will be sent out prior to September Meeting. Will ask board members to send back by early November to be finalized.

c) Directors Health Insurance Discussion- tabled-will discuss in September in closed session.

d) OCLSB Meeting- Next Wednesday is meeting.

e) DPI Letter of Opinion Discussion- Jill and Candi started a spreadsheet of other OC Libraries to compare items in DPI spreadsheet. We discussed the DPI letter of opinion as well as the spreadsheet attached. Lowell indicated we could possibly do a 5 yr. plan working toward the goals. Candi said a 5 yr. plan is required, Candi called the DPI to find out if these are recommendations or requirements. She wasn't able to connect with Shannon Schultz, but will be talking with her soon. Marybeth thinks we should continue toward this goal. Bette thinks we should stall this until next yr. and focus on getting our library open again to the public, etc. Candi indicated that if we are going to proceed, we need to change the joint agreement to indicate the changes needed and have townships sign again. In agreement, Bette indicated that the form indicates that the Library Services Board and County Board approved prior to Towns approve.

A motion was made by Candi to present the Library Services Agreement to September 2nd OC Library Board Meeting after technical changes have been made. Marybeth 2nd motion, and carried. Marybeth, Candi and Jill will work on this.

Discussion of 5 yr. plan needing to be addressed soon, and Long Range Planning Committee will need to address.

Jill requested that we meet in person next month. Bette We said we can socially distance and wear masks. Will decide the week before meeting.

Adjourn - Motion made to adjourn by Candi and 2nd by Ruben, motion carried