

## ***October, 2023 Director's Report to the Board of Trustees***

- **SERVICE AND SERVICE PROMOTION**

**Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.**

- Director's Report to the Town of Brazeau was given September 19<sup>th</sup>.
- There was an Oconto County Library Services Board Meeting on October 18. Each Oconto County Library Director gave a Library Report, County Admin. gave his report, Library Planning Committee update was given (I emailed information from the last meeting).

**Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- The library showed "Hocus Pocus 2" on Monday, October 16, at 1PM. There were 11 in attendance. We will be showing another movie in November.
- Bug Tussel will be holding 1 more class to take place November 2nd. It will be How to Search for Information Online. The class will be held at 1 PM.
- Maker Mondays are going very well. There are usually between 10-15 adults in attendance. Myself, one of our patrons and Katie (brings the adults from New View) take turns with the crafts. Storytime is also going well. Sam averages between 12-15 kids each week. The kids have started working on Fall crafts.
- New View will be coming again on October 30<sup>th</sup> to work on another craft with us.

- **ADMINISTRATIVE SERVICES**

**To nurture the Friends of the Library organization.**

- The Friends had no October meeting. The Friends will meet back up on November 6<sup>th</sup>. Some of the Friends went to their storage unit to go through and straighten some things up for next years' Rummage Sale. Laurie and another Friend went through books to pick out those that can be used in the Little Libraries.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- Sam and I have been discussing her doing advertising, social media, etc. for the library and how she would like to incorporate that into what she is doing now. We will present what we think will work after the first of the year.

- **COLLECTION MANAGEMENT**

**Review collection development options that include both traditional and non-traditional materials.**

- The library has purchased Launchpads from Playaway. Launchpads are devices that kids can check out and learn on (Math, Spelling, Geography, etc.). They require no internet connection. They were purchased with funds from an Innovation and Improvement Grant that we received from NFLS.
- I have also purchased more Wonderbooks (Picture Books, Juvenile Fiction and Easy Readers).

**Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- Weeding is complete until next year, although we will pull an item here and there if need be before then.

- **FACILITIES MANAGEMENT**

**Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.**

- I have ordered new storage shelving for the store room in the Learning Center. Staff and myself will be rearranging the room to make room for the shelving as we want to store the book sale books in that room from now on. We need the shelf space in the library store room that was used to store the books on. Also having the books stored in the Learning Center is much closer when the time comes to set up for the book sale.

*The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.*