

October, 2022 Director's Report to the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I attended the Town of Bagley meeting on October 10th. I reported on what we do at the library as well as upcoming events. I gave them the new library posters for them to put up. I have the Town of Mountain to report to in November.
- I will be attending the Wisconsin Library Association Conference in Lake Geneva November 1st – 4th. There will be guest authors and breakout sessions. There are quite a few Library Director's going from Nicolet Federated Library System.
- I have sent an email to Suring School District Superintendent Paul Orlich. He will be attending the October meeting.
- I have hired a new Children's Librarian and her name is Samantha Buchholz. Sam lives in Hayes, is married and has 4 children. She did Story Time this past week and did a fantastic job. She will be done at her other job the end of the month but has already started at Suring.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- The library has Story Time on Tuesday mornings from 9:30-11 AM.
- School early release was Wednesday, October 5th. We showed the movie "Minions: The Rise of Gru" at 1:30 PM in the Learning Center. There were 15 people in attendance. "Elvis" was shown on Monday, October 5th with 6 people at the evening show. "Where the Crawdads Sing" was shown on Monday, October 17th with 8 people at the matinee and 15 at the evening showing. In November we will show the movies "DC Pets" for the kids and "Top Gun: Maverick" for the adults.
- Sam, our Children's Librarian is interested in starting a Lego Club for kids.
- Hook & Knit takes place the 1st and 3rd Wednesday's of the month at 2:00 PM.
- Maker Monday takes place the 2nd Monday of the month at 2:00 PM. The October craft was Craypas. New View was present and there were 18 people in attendance. There will be a Thanksgiving craft in November.
- There is a cooking class using Epicure products on October 27th at 5 PM.
- The library will have a Holiday Card Making event on November 17th at 6 PM. There will only be room for 12 participants as they will be able to make 20+ cards for \$25-\$30.
- The Village of Suring and Library are working together to have a Gingerbread House Contest and Christmas Light Contest. Registration and rules can be picked up at either the village hall or library. Registration ends December 2nd. Residents living in the Village of Suring can register their homes for the Christmas Light Contest. Registration will be from November 1st-December 2nd. Rules and forms can be picked up at the village hall or library.

- The library and village are also working on hosting a Holiday Vendor Fair tentatively the first Friday and Saturday in December.

- **ADMINISTRATIVE SERVICES**

- To nurture the Friends of the Library organization.**

- The Library Board of Trustees and Library Staff are hosting a Friends appreciation on Monday, November 7th at 5 PM. There will be pizza, punch, water and dessert. We want to thank the Friends for all they do for the library.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- Bette, Candie and Karen met this month and worked on typing the SAPL Long Range Plan. They will be scheduling another meeting.

- **COLLECTION MANAGEMENT**

- Review collection development options that include both traditional and non-traditional materials.**

- I have sent in an order for Playaway audiobooks and kids Wonderbooks.

- Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- Weeding is done for now.

- **FACILITIES MANAGEMENT**

- Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.**

- I called 3 painters. Two will not take on the job. The third one stopped in and called with a quote on Wednesday, the 19th. I will talk a little more about it at the Board meeting. It is very hard to find painters in the area but it will all work out.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.