

October 26, 2021

Suring Area Public Library Board Meeting Minutes

Members Present:

Director – Jill Trochta

Town of Bagley-Barb Truttman

Town of Brazeau - LoAnn Elbe, Jean Grosse, Diann Weier

Town of Breed - Bette Elbe

Town of How -

Town of Maple Valley-Candie Lehto

Town of Mountain - JoAnn Urban, Gail Golden

Village of Suring - Rich Kramp

Suring School District-Kelly Casper

Meeting was called to Order by President, Bette Elbe at 5:00 pm.

Approve Agenda-Motion/2nd/carried.

Public Input – Karen Hornick was introduced to group as a guest at meeting.

Approve minutes- September 28, 2021, Stand as presented.

Friends of Library/Library Director's Report.

Director's report was forwarded to committee members in advance for review, and discussion took place about upcoming programming.

There was not a Friends meeting in Oct., but the Friends donated proceeds from Labor Day Raffle to expand library collection.

Financial Reports (were submitted to committee members in advance for review.)

a. Petty Cash, Expenditures, and Revenues

b. Approve Payment of October bills by Rich Kramp, 2nd by Jean Grosse, and carried.

Old Business

a. Long Range Planning Committee-making progress. Candie is cutting down questions to be on survey. There are 5 categories, and they would like 3 questions per category. Next, need to determine how to send out and retrieve data from survey.

New Business

a. Director's Annual Appraisal- Kate Mikle prepared the appraisal forms and asked that board members complete the assessment, and return to her via mail, email, or bring to library in sealed envelope by Nov. 15. Jill also gave members a summary of her achievements for 2021 to help aid in process.

b. Reserve fund

The motion made by Candie to “establish a Reserve Fund by transferring the money from the current Maintenance Account to a Reserve Savings Fund” was seconded and approved.

b. Miscellaneous.

Meeting adjourned at 5:45pm. Next meeting November 30, 2021 at 5:00 pm.

Respectfully submitted,
Barb Truttman, Secretary