

## *November, 2022 Director's Report to the Board of Trustees*

- **SERVICE AND SERVICE PROMOTION**

**Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.**

- I will be attending the Town of Mountain meeting on December 14th. November did not work for them.
- I attended the Wisconsin Library Association Conference in Lake Geneva November 1<sup>st</sup> – 4<sup>th</sup>. There were several Keynote Speakers: Jason Reynold, Kevin Henkes, and former Lieutenant Governor Pam Lawton. Some of the breakout sessions were: Bored? Not When You have Board Games!, Compassion Resilience Toolkit Training, Dressing for Maximum Performance, The Librarians Are Not Okay: Emotional Intelligence at Work, Getting Your Board on Board-Policy Development with Your Board, just to name a few. It was a very good conference this year.
- The library will be closed beginning Wednesday, November 23<sup>rd</sup> through the 27<sup>th</sup> for the Thanksgiving Holiday as well as the painting of the library.
- The library has purchased Stay Sharp Kits from Penworthy Books. Stay Sharp kits are to help Senior Citizens improve memory and cognition. The kits contain books, card games, puzzles and more. We are adding 3 kits for our collection.

**Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- The library has Story Time on Tuesday mornings from 9:30-11 AM.
- Movies: Top Gun Maverick – no one showed up. We are showing DC League of Super Pets on Wednesday, the 23<sup>rd</sup> in the Learning Center.
- Hook & Knit takes place the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday's of the month at 2:00 PM.
- Maker Monday took place November 14th 2:00 PM. Everyone made a turkey using a wood slice, feathers, pipe cleaners for feet, etc.
- The library had a Holiday Card Making event on November 17<sup>th</sup> at 6 PM. There were 9 people at the event.
- The Village of Suring and Library are working together to have a Gingerbread House Contest and Christmas Light Contest. Registration and rules can be picked up at either the village hall or library. Registration ends December 2<sup>nd</sup>. Residents living in the Village of Suring can register their homes for the Christmas Light Contest. Registration will be from November 1<sup>st</sup>-December 2<sup>nd</sup>. Rules and forms can be picked up at the village hall or library.
- The library and village are hosting a Holiday Vendor Fair the first Friday and Saturday in December (12/2 & 12/3). The vendors will be in the Learning Center and Library.
- We are also sponsoring (with the Village of Suring) a mitten tree, which is located in the foyer. We'll be collecting hats, mittens and scarves to be divided between Suring and St. John schools.

- Santa will be in the Learning Center on Saturday, December 10<sup>th</sup> from 10 AM to 1 PM. There will be Take and Make crafts for the kids.

- **ADMINISTRATIVE SERVICES**

- To nurture the Friends of the Library organization.**

- The Library Board of Trustees and Library Staff hosted a Friends appreciation on Monday, November 7<sup>th</sup> at 5 PM. There was pizza, punch, water and dessert. We want to thank the Friends for all they do for the library.
- At the last Friends meeting, the Friends voted to pay up to \$3,500 for the painting in the library. Thank you Friends!

- **To create and implement a long-term plan for the Suring Area Public Library.**

- Bette, Candie and Karen are work on typing the SAPL Long Range Plan. They will be scheduling another meeting.

- **COLLECTION MANAGEMENT**

- Review collection development options that include both traditional and non-traditional materials.**

- We have added 33 new Playaway audiobooks and kids Wonderbooks to our collection.

- Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- Weeding is done for now.

- **FACILITIES MANAGEMENT**

- Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.**

- Painting on the interior of the library begins Wednesday, 11/23. He should be done on Sunday, 11/26. We have been busy moving things and taking down shades, etc.

*The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.*

