

May, 2023 Director's Report to the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- On May 8, I gave a Director's Report to the Town of Bagley and May 18 to the Town of Maple Valley.
- On May 19, we had our AAC meeting (Administrative Advisory Committee) meeting virtually. There will again be a 2% increase on our OwlsNet Fees for 2024. Libraries provided feedback on how the InfoSoup Road Trip was going. As always, there was general information given on the day-to-day activities that go on at the libraries.
- I attended the Annual Wisconsin Association for Public Libraries Conference on April 26-28 in Oshkosh. There was a day and a half of breakout sessions as well as Keynote Speakers.
- We now have the Infosoup app that you can install on your phone. Now you can manage your account, search the catalog and renew and reserve items from your phone.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- "Jesus Revolution" was shown on Monday, 5/15/23 at 1:00 and 5:00 PM. There were a total of 16 people in attendance. We are showing "80 for Brady" on Monday, 5/22/23 at 1:00 PM. There will be no evening show as attendance numbers are way down.
- Bug Tussel will be holding 3 different classes to take place the first Wednesday of the month in June, July and August. The classes are: Wednesday, June 7, Fun With Photos 10:00-11:00 a.m., Tech Help 11:00 a.m.-12:00 p.m.; Wednesday, July 5, Keep Your Tech Appy 10:00-11:00 a.m., Tech Help 11:00 a.m.-12:00 p.m.; Wednesday, August 2, Remove the Hassle from Passwords 10:00-11:00 a.m., Tech Help 11:00 a.m.-12:00 p.m. These classes are open for everyone and are FREE of charge.
- The 1st grade classes came to the library on Wednesday, 5/17/23 to learn about the library and what we have. I sent packets with the kids that include a registration for a library card, what is going on this summer and bookmarks. I also read a story to the kids.
- We also have Check Out WI State Parks at your library. This program runs through the end of the year. Patrons can receive a FREE WI State Park Pass that is good for a day. There are also other promotional materials to go along with the program.
- The Summer Library Program planning is coming along nicely. Sam already has a lot of the crafts ready to go for the program. I also have 3 entertainers lined up throughout the program: June 13 at 2 PM, Jeff McMullen/Magician; June 21 at 1 PM, Jim Lenz/Magic and Science Guy; July 10 at 10 AM, Dinosaur Dimensions with Curt Strutz.
- This month we started InfoSoup Road Trip. It is a 10-week adventure to visit 49 library locations throughout 10 counties in NE Wisconsin. To participate, patrons can pick up a map booklet at any participating library. They must visit a participating library and: check out an item, participate in a program or activity or sign up to use a public computer. If you are unable to travel, you can call a participating library and ask the librarian for a book or movie

recommendation or ask a question about the library or community. They will receive a secret code to add to their map. There will be prize drawings at the end of the program.

- **ADMINISTRATIVE SERVICES**

- **To nurture the Friends of the Library organization.**

- The Friends had their Annual Rummage Sale May 11 – 13 and 17 – 19. It went very well. Their Annual Pie and Ice Cream Social will be July 16, and the Annual Book Sale will be on Labor Day Weekend.
 - The Friends will also be helping with the cost of the entertainers for the Summer Library Program again this year.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- There was a recap on the 5-year plan. There are 4 plans that Trustees were asked to sign up for and provide action on.

- **COLLECTION MANAGEMENT**

- **Review collection development options that include both traditional and non-traditional materials.**

- We now have 6 Stay Sharp Kits in our collection.
 - We are thinking of putting our games and puzzles into the system for people to check out.

- **Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- Weeding of the collection is going well. Laurie, Tina and Sam are doing a great job.

- **FACILITIES MANAGEMENT**

- **Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.**

- We have the sign up and running. There is some new electrical that is going to be done which should help as well.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.