

May 24, 2022
SURING AREA PUBLIC LIBRARY
BOARD MEETING MINUTES (*Draft*)

Members Present:

Director – Jill Trochta

Town of Bagley-Karen Hornick

Town of Brazeau - Jean Grosse, Diann Weier

Town of Breed -

Town of How - Kate Mikle

Town of Maple Valley - Candie Lehto

Town of Mountain - JoAnn Urban, Gail Gordon

Village of Suring - Rich Kramp

Suring School District-absent

Excused Absents: LoAnn. Elbe (surgery), Bette Elbe (ill)

Meeting was called to Order by Candie Lehto at 5:00 pm.

Approve Agenda-Motion-Diann Weier/2nd-Rich Kramp with change of sequence as suggested by Director, Jill Trochta. Vote 9-0. Carried.

Public Input – No public comment.

New Business Guest Speaker: Mary Carolyn Jagodzinski from Oconto and Marinette Counties Literacy Council. Mary Carolyn spoke on origin, media tools, affiliations, trained tutors and fundraising efforts of literacy group.

Approve minutes- April 26, 2022: Motion-Diann Weier/2nd-JoAnn Urban to approve minutes. Vote 9-0. Carried.

Friends of Library/Library Director's Report presented verbally and in typed format by Library Director.

Financial Reports provided on overhead media as well as typed format from Library Director. Included: Petty Cash, Expenditures, Revenues and monthly status to annual budget.

Approval Payment of May 2022 credit card billing” 1st motion-Rich Kramp/

2nd-Jean Grosse. Vote: 9-0. Carried.

Irregular James Imaging billing. Motion-JoAnn Urban/2nd-Gail Golden to remit settlement whenever billing is presented to reduce fees or charges due to lateness. Vote: 9-0. Carried.

Old Business

Long Range Planning update provided by Chairperson, Candie Lehto. Minor corrections or additions executed by council members to survey notification template. Motion-Gail Golden/2nd-Diann Weier to approve mailing notification template to include cost of production and mailing. Extra copies will be produced and additional media avenues to be pursued by committee.

Next Long Range Planning meeting scheduled for June 22, 2022 at 3:00 p.m.

Miscellaneous:

Staff Training will be held on Thursday, May 26, 2022. Free instruction given by Nicolet Federated Library System. Notification provided of Library closed due to entire staff in attendance of training.

Meeting adjourned by motion of Rich Kamp/2nd-Gail Golden. Vote: 9-0. Carried. Meeting adjourned at 6:05 p.m. Next meeting June 28, 2022 at 5:00 pm.

Respectfully submitted,
Interim Secretary, Jean Grosse