

## March, 2022 Director's Report To the Board of Trustees

### • SERVICE AND SERVICE PROMOTION

**Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.**

- The Nicolet Federated Library System (NFLS) was granted the [American Rescue Plan Act](#) (ARPA) grant. **Library Space and Safety Improvement Grant: \$200,000** This grant was a collaboration between [NFLS](#), the [Outagamie Waupaca Library System](#), the [Manitowoc-Calumet Library System](#), and the [Winnefox Library System](#). Each member library has been awarded \$3,000 to purchase items such as modular shelving and furniture that will provide library spaces more flexibility for social distancing and programming during the continuing pandemic. The libraries can also purchase meeting room enhancements for virtual and hybrid meetings, video equipment for virtual programming, and technology-enhanced workstations for patrons. For our library, I picked out 2 chairs for the Young Adult area. These chairs have charging ports in them for the kids to charge any devices they may have. I also picked out book cases for our board books as well as an ottoman. We did spend the almost \$3,000 and will have to cover some of the shipping cost (\$464.00). (More info on the grant can be found on the DPI website).
- We had our NFLS Advisory Meeting last Thursday. Each library director that attends (virtually) gives a report on how and what they are doing at their library. We are all busy getting things ready for the Summer Library Program.
- We had our AAC (Administrative Advisory Committee) meeting last Friday. The Appleton Public Library will close April 13<sup>th</sup> and move to a temporary location and open May 23<sup>rd</sup>. Their current library will be under construction for approximately 18 months. OWLSnet is in the process of creating a System Development Plan to keep up with technology. The plan option that libraries are interested in is a catalog app which will allow patrons to search InfoSoup, manage their account(s), access a digital library card and view library info on their devices. This will be discussed more at our May AAC meeting.

**Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- Storytime is going very well. Katie is averaging 12 – 16 children each week. Katie and I will start working on the Summer Library Program.
- Hook and Knit sessions are going well. We have 3-4 people that usually show up. Hook and Knit takes place the 1<sup>st</sup> and last Wednesday of the month.
- Maker Mondays take place the 2<sup>nd</sup> Monday of the month at 2pm in the learning center. Adults do crafting during this time. We had no one in attendance for March due to bad weather. We will be doing a spring craft for April.
- There will be a card making program at the end of April. I will be picking a specific date this week. I will ask the Friends group to sponsor this event as we will encourage a monetary donation to cover the cost of the supplies.
- The Suring School Art Show, which took place March 3<sup>rd</sup>, was a huge success. There were over 100 people in attendance. Art work is still on display in the library as well as pottery in the display cases in the foyer. It was a lot of fun.

- **ADMINISTRATIVE SERVICES**

- To nurture the Friends of the Library organization.**

- The friends had their March meeting. There were a couple of new members in attendance. The Friends are having a “Chocolate and Cheer” (instead of Wine and Chocolate) on April 29<sup>th</sup> at Red Maple Golf Course from 6 – 8 PM. There will be sparkling juices, cheese and crackers and of course chocolate.
    - The 2022 Calendar of Events for the Friends is as follows: Rummage Sale, May 12-14 & 19-21; Pie and Ice Cream Social, July 17; Book Sale, September 1-3; Labor Day Raffle Drawing.

- To create and implement a long-term plan for the Suring Area Public Library.**

- Questions are being compiled for the library survey and the Long Range Planning Committee will be having a meeting to fine tune the survey and go over the questions.

- **COLLECTION MANAGEMENT**

- Review collection development options that include both traditional and non-traditional materials.**

- Board books and DVD donations have been added to our collection.

- Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- No weeding has been done yet this year. We will work on it later in the year.

- **FACILITIES MANAGEMENT**

- Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.**

- The fireplace in the library is not working so I will be looking for someone to come in and look at it.
    - Our custodian repainted the learning center. A good job was done.

*The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.*