

June, 2022 Director's Report To the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I attended the Town of Breed meeting on June 14th. I reported on what is going on at the library this summer and year round. I will attend the Town of Maple Valley meeting in August.
- Grant applications for the NFLS Innovation and Improvement Grant are due by July 1st. This year, I am applying for funding to purchase Wifi mobile hotspots. In the last few weeks, we have had several calls asking us if we had any that people could check out. They are becoming quite popular.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- Children's Summer Reading Program is underway. There were 20 kids at the first session (6/14) and 16 on 6/21. There are over 30 kids registered. We've received \$490 in monetary donations and items for the kids' treasure chest. The Adult Program also began on June 14th. The adults will read a book, rate it and will be entered into regular drawings throughout the program. There are 26 adults registered.
- There will be 3 entertainers for the Summer Reading Program this summer down at Veteran's Park. Kingdom Animalia Exotic Kingdom will be 7/19/22 at 10 AM; David Stokes, 7/20/22 at 2 PM; Randy Peterson, 7/27/22 at 2 PM. These events are free and open to the public.
- Maker Monday took place on June 13th at 2pm in the learning center. At our June gathering, everyone learned about the artist Kandinsky and painted abstract art. There were 7 people in attendance from New View for a total of 11 people. They will be attending future Maker Mondays.
- I have talked to Pam Nelson in regard to doing a program on essential oils. She will look at what she will need for supplies and how much to charge to cover the cost of those supplies.
- Hook and Knit is still scheduled twice a month but there was no one in attendance for June as people had prior commitments.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- The friends had 2 meetings in June. At the June 6th meeting, discussion regarding prep for the Brat Fry/Ice Cream Social took place. It is being held Sunday July 17th at Riverside Park on the old bridge. The second meeting took place June 27th. Everything was finalized for the Brat Fry/Ice Cream Social. There will be no meeting in July.
- Donated books will be sorted in preparation for the little libraries.
- Discussion on the Friends Labor Day Raffle: More baskets need to be donated for the drawing to be held after the parade. There were 17 baskets for last years' drawing.

- **To create and implement a long-term plan for the Suring Area Public Library.**
 - There was a Long Range Planning meeting June 22nd. I talked to Katy Kegel (Kreative Marketing and Design, LLC). She will fine tune the card that will be mailed out and will give me a quote on what kind of card stock to use and we will make the copies on the library printer (cheaper). I will try to find out what the cost will be to do a saturated mailing.
 - We started going through what our Strategic Plan will say.

- **COLLECTION MANAGEMENT**
Review collection development options that include both traditional and non-traditional materials.
 - I have ordered and received new books to go along with the Summer Reading Program theme of “Oceans of Possibilities”.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

 - Laurie and Tina have finished weeding. Those items that have been weeded will go into the Friends Book Sale Labor Day weekend.

- **FACILITIES MANAGEMENT**
Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.
 - I am compiling a list of painters to contact. I will be asking them to come in and give me a quote for any repairs and painting the inside of the library.
 - In partnership with Oconto County Health Dept., the library is distributing FREE Covid test kits. We have also agreed to be listed as a cooling facility when it gets really hot. Those that don't have air conditioning can come to the library to cool off and relax. We could have cups on hand for people to get water from the bubbler.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.