

June, 2021 Director's Report To the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I have attended the June town meetings for the Village of Suring and Town of How and gave a library report about the library. In July I will attend Bagley and Maple Valley.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- The Young @ Heart Book Club is now The Happy Bookers. There are 11 members.
- The children's Summer Library Program has begun. The kids program has the kids filling out reading logs to keep track of the minutes they read. There is also a new Take and Make Craft each week for them to take home. At this time, there are 20 kids registered for the program. The adult program is also in progress. Each adult picks a wrapped book from the cart, reads the book and rates it. There are 30 adults registered at this time.
- Kingdom Exotic Animal Rescue will have a program on Wednesday, June 30th at 10:00 am at Veteran's Memorial Park in Suring. Colossal Fossils will have a program on Wednesday, July 21st at 10:00 am, also at Veteran's Park. Everyone is welcome.
- The Kelly Lake Kid's Fishing Derby took place on June 6th. The library gave out 40 Take and Make Crafts.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- The Friends will be holding a quilt and gift basket raffle, which will take place around Labor Day. Tickets are now on sale and can be purchased from the Friends and at the library. The quilt will be on display in the cases in the foyer of the building.
- The Friends annual Pie and Ice Cream Social takes place July 18th on the old Suring Bridge, from 11am – 2pm.

To create and implement a long-term plan for the Suring Area Public Library.

- The next Long Range Planning meeting will be Wednesday, June 30th at 1pm.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- I have started purchasing books from Junior Library Guild again. I let them know what age group of books that I am looking for, they will put an order together (3 books every 3 months). The library will get billed annually. I have the option of picking a different title if I don't like what they have picked.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- Laurie and Tina have completed the weeding of library materials. There are some items that are on the list to weed, but we sometimes keep an item, put it on display and it usually gets checked out. Some items are worth hanging onto. The items that were weeded will go into the Friends Book Sale Labor Day weekend.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- The Friends of the Library voted to pay for the cost of our LED sign. The Village of Suring has paid for their half of the installation of the sign. The library has to pay for their half of the installation and electrical. I have contacted Kallies Electric from Shawano. They will hopefully be here this week to discuss the cost of electrical work for the sign.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.