

**July 27, 2021**

**SURING AREA PUBLIC LIBRARY BOARD MEETING MINUTES**

Members Present:

Director – Jill Trochta

Town of Bagley-Barb Truttman

Town of Brazeau - LoAnn Elbe, Jean Grosse, (Diann Weier, excused)

Town of Breed - Bette Elbe

Town of How - Kate Mikle

Town of Maple Valley -Candie Lehto

Town of Mountain - (Gail Golden, excused), (JoAnn Urban, excused)

Village of Suring - Rich Kramp

Suring School District-Kelly Casper

Meeting was called to Order by President, Bette Elbe at 5:00 pm.

Approve Agenda-Motion by Jean, 2nd by LoAnn carried.

Public Input – no public in attendance.

Approve minutes- May, 2021 (no June mtg.). Stand as presented.

Friends of Library/Library Director's Report.

Director's report was forwarded to committee members in advance for review.

Sign installed and up and running.

Friends will do annual book sale Labor Day weekend.

Financial Reports (were submitted to committee members in advance for review.)

a. Petty Cash, Expenditures, and Revenues

b. Approve Payment of June, 2021 bills by Barb Truttman, 2nd by Candie Lehto, and carried. Jean Grosse made motion to approve July, 2021 bills, 2nd by Bette Elbe and carried.

#### Old Business

a. Long Range Planning Committee meeting summary. Next meeting hasn't been set yet. Candie said looked at surveys and categories. Will type up with questions and present. Will try to reach patrons and non-patrons to see how we can reach them. Ideas included:

-Kelly indicated the new electronic sign will help.

-Info. in parent folder for elem. students.

-Election might be an option...maybe a table at voting station.

-Recycling centers

-Prize for filling out survey.

Email Candie or Jill with ideas to reach new patrons.

#### New Business

a. 2022 Budget-discussion was held, and budget meeting will be held August 20 at 1:00 pm. The recommendations in the Letter of Opinion from the DPI were read and discussed.

b. Automation Services Agreement-Candie Lehto moved we accept and 2nd by Jean Grosse, carried.

c. Electrical Quote-Digital Sign Update-\$1075. was our half. of electrical. Village and Library split installation and electrical expenses. Suring Library Friends paid for the sign! Thanks to the Friends of the Library!

Meeting adjourned at 5:48pm. Next meeting Aug. 24, 2021, at 5:00 pm.

Respectfully submitted,

Barb Truttman, Secretary