

January, 2023 Director's Report to the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- There was an Oconto County Library Services Board Meeting on Monday, January 16th in Gillett. Tracy Vreeke from NFLS was in attendance as there was a lot of discussion regarding library consolidation. A committee was formed and will start to gather information and data to bring to the next meeting. The committee: Myself, Amy Peterson, Oconto Library; Sue Mogged, County Appointee for Oconto Falls; Vicki Gooding, at Large; Tracy Vreeke, NFLS; Eric Pritzl, County Admin.; Joan Dennis, NFLS Board. Each library also gave a report on things going on at their library.
- On Friday, January 20th, there was an AAC (Administrative Advisory Committee) meeting. There will be a patron purge in March (patrons who have not used their card in 3 years are purged from the system). There is going to be in person training on our circulation system, which we migrated to in the midst of Covid. Many libraries are not satisfied with the system so in person training may help answer some questions. The Capira test app was just released. Capira will eventually be an app you can put on your device which allows you access all things about the library.
- 10 new library cards, 8 renewals and 1 replacement card were issued in January.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- The library has Story Time on Tuesday mornings from 9:30-11 AM.
- Movies: Jerry and Marge Go Large was shown January 9th with 4 people there. Anywhere But Here was shown January 12th with 8 people there. Bandit will be show January 30th at 5 PM.
- Hook & Knit takes place the 1st and 3rd Wednesday's of the month at 2:00 PM.
- Maker Monday takes place the 2nd Monday of the month at 2PM.
- Santa came to visit on December 10th in the Learning Center. There were 60 plus kids and 60 Take and Make Crafts handed out.
- The Village of Suring and Library had their 2nd Gingerbread House Contest and 1st Christmas Light Contest. There were 9 kids' gingerbread houses and 5 adult. The light contest had 4 entries.
- The library and village hosted a Holiday Vendor Fair the first Friday and Saturday in December (12/2 & 12/3). There were a lot of people that attended and 16 vendors.
- We also sponsored (with the Village of Suring) a mitten tree, which is located in the foyer. Hats, mittens and scarves were collected and were divided between Suring and St. John schools.

- Sam and I have started discussing this years' Summer Library Program. She will be going to a SLP workshop in Appleton on January 30th. I am starting to contact entertainers for the summer as well.

- **ADMINISTRATIVE SERVICES**

- To nurture the Friends of the Library organization.**

- The Friends had their annual Light the Library fundraiser. \$17 was raised.
- The Friends will have the following events in 2023: Chocolate and Cheer, Rummage Sale, Pie and Ice Cream Social, Book Sale, Light the Library. No dates have been set yet.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- Bette, Candie and Karen are working on typing the SAPL Long Range Plan.

- **COLLECTION MANAGEMENT**

- Review collection development options that include both traditional and non-traditional materials.**

- We have added 3 more Stay Sharp Kits to our collection.
- Laurie is now ordering all DVD's for the library.

- Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- Weeding is done for now.

- **FACILITIES MANAGEMENT**

- Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.**

- Painting is done. It looks fantastic. Now we are trying to figure out what to put back on the walls and if we should get anything new.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.