

# Director's Report to the Board of Trustees

## October, 2019

- **SERVICE AND SERVICE PROMOTION**

**GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.**

- The staff and I met with the Ad-Hoc Committee twice this month regarding the library hours and extending them.

**GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- The after school program is going well. There are 10 students that attend each week and one high school student. We read stories, do crafts, watch movies, go outside, etc.
- I went to the Nursing Home on Friday, 10/17/19.
- The Adult Summer Reading Program "Blind Date With a Book" had their wrap-up get together on Monday, September 23<sup>rd</sup>, from 3:30-5:00 pm. There were 25 people in attendance. There were prize drawings, snacks, and a lot of discussion on what was read. Everyone loved the program.
- Young at Heart Book Club will now take place the 3<sup>rd</sup> Monday of the month at 4 PM.
- Storytime families just had their annual outing to Delzer's Pumpkin Patch on Tuesday, October 8th. They went on a hayride, went through a corn maze, and had fun at the petting zoo. There were 24 people there.
- Betsy Popp will be teaching another class but this time we will be painting a bird sculpture. This event will take place Thursday, October 24<sup>th</sup> at 5 PM in the Learning Center.
- There will be Halloween Make and Take Crafts the very last week of October in the Library.
- The annual Halloween Party will take place again at Red Maple GC on Saturday, October 26<sup>th</sup>, from 2 – 4 PM. There will be games, costume contest and more. This event is for ages 12 and under.
- This years' Christmas present making event will again be the same Saturday as Santa coming to town. A local 4-H Club will be helping the kids make their gifts this year as part of a community project. As of now, 5 kids are signed up to help.

- **ADMINISTRATIVE SERVICES**

**GOAL #1: To nurture the Friends of the Library organization.**

- The Friends annual Appreciation Dinner will be Monday, November 4<sup>th</sup> at 5 PM. The trustees are all invited to attend.

**GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.**

- There will be a Long Range Planning meeting before the November board meeting.

- **COLLECTION MANAGEMENT**

**GOAL #1: To review collection development options that include both traditional and non-traditional materials.**

- We've been ordering a lot of items in order to use up what's left of the budget this year. There have been a lot of recommendations from patrons and staff.

**GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- We will start weeding again next year.

- **FACILITIES MANAGEMENT**

**GOAL #1: To actively assess the care and maintenance of the library building and grounds.**

- The can collector has been moved to the opposite corner and back a little ways from where it was. There doesn't seem to be a problem with people finding it as it is already full again.

**GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.**

- Laurie and Tina have started creating Autumn and Halloween displays for our bulletin boards.

*The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.*