

# Director's Report to the Board of Trustees

## July, 2019

- **SERVICE AND SERVICE PROMOTION**

**GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.**

- I attended the Town of How board meeting this month. I reported on the grant money we received and what it will be used for, the Summer Library Program, the Pie and Ice Cream Social and other happenings going on with the library and Friends.
- There is a young man that is shelving items for us as well as other odd jobs for the summer. This is his 3<sup>rd</sup> year helping out. We also have another patron that comes in on Monday's to help us out.

**GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- The movie "Dumbo" was shown Thursday, July 18<sup>th</sup> at 3 PM. There were 9 people.
- I will be visiting the Nursing Home on Monday, July 22<sup>nd</sup> and will bring more items for the residents to check out.
- The Summer Reading Program is well underway. The kids are learning about our solar system, outer space and much more. Though the program will be done in the next couple of weeks, the kids will continue their reading logs until the end of August. The adult program has been hugely successful with our Blind Date with a Book. Adults will also read until the end of August.
- On Friday, July 12<sup>th</sup> at 4:30 PM, the library had their Incredible Bats presentation. There were Egyptian Fruit Bats and African Straw-Colored Bats as well as a skunk, possum and sugar gliders. There were 60 people in attendance (32 adults and 28 kids). Everyone had a great time and thought the program was very informative.
- The Village of Suring Police Department is holding its 4<sup>th</sup> annual National Night Out Event on Tuesday, August 6<sup>th</sup>, from 6 PM to 8 PM at Veteran's Memorial Park. This is a time each year where the community can come together and meet your neighbors and your first responders. The library will have a table set up for crafts that night.

- **ADMINISTRATIVE SERVICES**

**GOAL #1: To nurture the Friends of the Library organization.**

- The Pie and Ice Cream Social will be Sunday, July 21st.
- The Friends are also working on the Little Libraries that will be placed around Suring and the surrounding communities.

**GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.**

- The next long range planning meeting will be in August.

- **COLLECTION MANAGEMENT**

**GOAL #1: To review collection development options that include both traditional and non-traditional materials.**

- The Peshtigo Times has started coming. We will see how well it is received and decide by the end of the year if we will keep receiving it. The Shawano Leader is also an option.

**GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- We will start weeding again next year.

- **FACILITIES MANAGEMENT**

**GOAL #1: To actively assess the care and maintenance of the library building and grounds.**

- There have been many compliments regarding the garden next to the library and how beautiful it looks. I have taken pictures and will send them to the newspapers.

**GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.**

- There are three public computers that need to be replaced next year. The windows 7 on them will become obsolete by the end of the year. Computers are made to last approximately 4 years. Ours are beyond that. We could just purchase Windows 10 and install it on the computers we have, but we'll end up having to purchase new computers the next time around.

*The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.*