

# **Director's Report to the Board of Trustees**

## **January, 2020**

- **SERVICE AND SERVICE PROMOTION**

**GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.**

- With the added hours, the library has seen an increase in patrons on Wednesday evenings from 5 – 6 PM, and Thursday mornings from 9 – 1 PM.

**GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- After school programming is going very well. There are 8 kids from school that come over to the library with 2 high school students. We read, do crafting, watch movies, etc.
- I will be going to the Nursing Home as soon as it is ok to go. They closed for a while due to residents being ill.
- The library showed the movie, "Abominable" in the learning center on Thursday, January 16. There were 5 people in attendance.
- The library had their Christmas Gift Making event on Friday, December 6<sup>th</sup> at 5:00 PM. A local 4-H Club helped the kids make their gifts this year as part of a community project. There were 9 people. Santa came to town on Saturday, December 14<sup>th</sup>, with a lot of parents and kids that showed up.
- There was a Holiday Wreath Making on Thursday, December 5<sup>th</sup>. There were 8 people that did the craft.
- The library will now do a monthly DIY after school snack class for middle and high school kids. Everything will be provided and the kids will learn to make easy and fun snacks to eat. This will take place the 3<sup>rd</sup> Tuesday of every month at 3:30 pm.
- Beginning in February on the 2<sup>nd</sup> Thursday, we will have an adult game day. There will be board games for adults to choose from. It will start at 1:00PM and will take place the 2<sup>nd</sup> Thursday of every month. I am working on scheduling a family game night. These gaming events are all about board games.
- Movie night will now take place the 3<sup>rd</sup> Thursday of every month at 3:30 PM. The library will still have Hook and Knit and Maker Mondays for adults (Hook and Knit is the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of the month and Maker Monday is the 2<sup>nd</sup> Monday of the month).

- **ADMINISTRATIVE SERVICES**

**GOAL #1: To nurture the Friends of the Library organization.**

- During the art show in March, the Friends of the Library will have a book sale at the same time in the learning center.

**GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.**

- This year, we will be concentrating on revising some of our By-Laws, Joint Library Agreement, etc. to include the Town of Mountain and maybe the Town of Brazeau as part of our Joint Library.

- **COLLECTION MANAGEMENT**

**GOAL #1: To review collection development options that include both traditional and non-traditional materials.**

- Since Young Adult Large Print are circulating, I will concentrate more on ordering Large Print materials for the Young Adults as well as adding a few Playaways to our collection.  
<http://www.wildwiscwinterweb.com/recordings--slides4.html>.

**GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- We have started weeding. I printed off the 5 year no circulation list. The list is more of a guide for us. That being said, we are getting a new circulation computer system installed so the weeding will be fast and furious as OWLSnet wants a lot of this done before we migrate to the new system.

- **FACILITIES MANAGEMENT**

**GOAL #1: To actively assess the care and maintenance of the library building and grounds.**

- The new water heater was just installed. We now have hot water.

**GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.**

- I will be ordering new public computers within the next week. I need to see how many we are desperately in need of. I will talk to John at NFLS.

*The Suring Area Public Library connects people with information, ideas, and experiences to  
provide education and enjoyment.*