

Director's Report to the Board of Trustees

February, 2020

- **SERVICE AND SERVICE PROMOTION**

GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- Every winter, in January, there is a Wild Wisconsin Winter Web Conference that is held online. Like conferences that I've attended, I register for sessions that are of interest to me and listen to the Webinars. The webinar's that I listened to were: **How to Put Emotional Intelligence into Practice; Planting Seeds and Anticipating Blossoms: A Community Engagement Model; Introduction to Website Accessibility; Adult Services 101; Developing Motivated Cultures; Displays on a Dime; Programming With Purpose; Take a Break From Your Smartphone.**
- I attended and gave a report on the library to the Town of How Board at their meeting on February 10th.

GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- After school programming is going very well. There are 8 kids from school that come over to the library with 2 high school students. We read, do crafting, watch movies, etc.
- I will be going to the Nursing Home Wednesday, 2/19/20 at 2:00 PM. I'll read a story to the residents as well as bring over items for them to check out.
- The library is showing the movie, "The Princess Diaries" in the learning center on Thursday, February 20th at 3:30 PM..
- February's Make Monday was 2/10/20 and there were 5 adults in attendance. We worked on weaving paper hearts. Everyone had a great time.
- The library had their first monthly DIY after school snack class for middle and high school kids. Though no one showed up for the first class, the next one is today, 2/18/20 and we are hoping for someone to show up. These classes will take place the 3rd Tuesday of every month at 3:30 pm.
- On February 13th, the library had its first adult game day with 7 people showing up. Some learned to play Moncala and Skip-Bo. They also played some Scrabble. The attendees already want to know if we can have this event more than once a month. I am working that into the March or April schedule. This event starts at 1:00PM. Our first Family Game Night will take place on Thursday, 2/27/20 at 5:00 PM. These gaming events are all about board games. It was recommended that maybe I could schedule the adult board games and family game night on the same day, which would be more convenient for a lot of people. So starting in March, both events will be scheduled for the 4th Thursday of each month thereafter.

- **ADMINISTRATIVE SERVICES**

GOAL #1: To nurture the Friends of the Library organization.

- A reminder that the Friends will be having a book Sale during the Suring School District's Annual Art Exhibit that takes place at the library on Thursday, March 5th, from 4:30-6:00PM.

GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.

- This year, we will be concentrating on revising some of our By-Laws, Joint Library Agreement, etc. to include the Town of Mountain and possibly the Town of Brazeau as part of our Joint Library.

➤ **COLLECTION MANAGEMENT**

GOAL #1: To review collection development options that include both traditional and non-traditional materials.

- I have ordered more Large Print materials for the Young Adults as well as adding a few Playaways to our collection.

GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- Weeding is complete. Thank you so much to Laurie for taking care of it!

➤ **FACILITIES MANAGEMENT**

GOAL #1: To actively assess the care and maintenance of the library building and grounds.

- New water heater has been installed.
- There has been some water leakage in the library by our public computers. Public works guys are working on fixing the problem.

GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.

- I have ordered 3 new public computers and 2 new monitors.

*The Suring Area Public Library connects people with information, ideas, and experiences **to provide** education and enjoyment.*