

Director's Report to the Board of Trustees

August, 2019

- **SERVICE AND SERVICE PROMOTION**

GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- On Tuesday, August 13th, I attended the Nicolet Federated Library System Board Meeting in Green Bay. It was my turn to give a report on our library regarding what's new and what's happening. They were especially impressed with my going to the Nursing Home with library materials.

GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- The movie "Ugly Dolls" was shown Wednesday, August 21st at 1 PM. There were 7 people.
- Tuesday, August 6th, was National Night Out. The library had tables set up for make and take crafts and library card registration. There were approximately 30 kids that participated in the crafts and card registration.
- The Summer Reading Program is complete. The kids had a fantastic time and were rewarded for their reading. Between Tuesday and Friday mornings, 40 kids participated throughout the program. The kids continue to keep track of their reading through the end of August. The adult program has been hugely successful with our Blind Date with a Book. There were 56 participants and on September 23rd, the library will be having an Adult Summer Library Program Wrap-up get together. They'll share their favorite "Blind Date", there will be a drawing for prizes, and snacks. Over 200 books were wrapped for this program.
- Wednesday, August 28th is Suring School's Back to School Night. I've been in contact with Tonia Kruschke, who is a teacher there and she wants all 6th-8th graders to have library cards. The library will have a table set up for kids to register for library cards. Once they register, we'll punch a hole in the card and put it on a lanyard for each child. We'll also be there to tell them about what we offer (materials to check out, programming, etc.).
- I've been in touch with the teacher that is in charge of the after school programming. I will be going to the school to do an after school program as soon as I know the schedule. (This will be throughout the school year).

- **ADMINISTRATIVE SERVICES**

GOAL #1: To nurture the Friends of the Library organization.

- The Pie and Ice Cream Social was held Sunday, July 21st.
- The Friends annual book sale begins Wednesday, August 28th – Saturday, August 31st.

GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.

- The next long range meeting is scheduled at 4:00 pm on Tuesday, August 27th in the fire station.

- **COLLECTION MANAGEMENT**

GOAL #1: To review collection development options that include both traditional and non-traditional materials.

- I've been looking into purchasing Playaway Books. Playaway is a pre-loaded audiobook that gives patrons the portability and freedom to listen to audiobooks anytime, anywhere. The only hurdle is the cost, so I will be looking into other avenues of for funds.

GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- We will start weeding again next year.

- **FACILITIES MANAGEMENT**

GOAL #1: To actively assess the care and maintenance of the library building and grounds.

- With cooler temps coming, I'm looking into something that I can put over the square hole of the outside book drop. I can especially feel the cold in the winter months. This might help to conserve heat as well.

GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.

- There are three public computers that need to be replaced next year. I'll do that after the first of the year.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.