

# Director's Report to the Board of Trustees

## April, 2019

- **SERVICE AND SERVICE PROMOTION**

**GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.**

- ❖ There will be a staff meeting on Wednesday, May 1st, from 9-Noon.
- ❖ I will attend the Village of Suring board meeting in May. Their April meeting had an extremely long agenda so was not the best time to give a report.
- ❖ I will be going to the Nursing Home on Monday, April 29<sup>th</sup> in the afternoon.
- ❖ The Oconto County Library Services Board meeting was held on Wednesday, March 27<sup>th</sup>. There wasn't a quorum present so all we could do was to give our library reports and discuss the library plan for 2020-2024. There will be a special meeting on Tuesday, May 7<sup>th</sup> in Gillett with the Oconto County Board and it was recommended by Kevin Hamann that the Oconto County Directors attend.

**GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.**

- ❖ Sponsor letters went out in April for this years' Summer Library Program and we have received \$225 at this point. Planning for the Summer Library Program is coming together nicely.
- ❖ I have booked next years' art exhibit with the Suring School Art Teacher. It will be held again in March.
- ❖ The movie "Green Book" will be shown on Thursday, April 25<sup>th</sup> in the learning center at 5:00 PM.
- ❖ The library will show the movie "Aquaman" in May. It was cancelled in April.
- ❖ On Wednesday, April 17<sup>th</sup>, at 4 PM, there was a Manure and Water Quality in Oconto County discussion in the Fire Station. There were 12 people present.
- ❖ I am in the process of organizing a pallet painting event in May. I will have more information soon. It will take place in the evening at the Town of How Community Building.
- ❖ We are still doing Maker Monday's the 2<sup>nd</sup> Monday of the Month, Hook and Knit the 1<sup>st</sup> and 3<sup>rd</sup> Monday's of the month as well as our Monthly Books Clubs and Storytime on Tuesday mornings.

- **ADMINISTRATIVE SERVICES**

**GOAL #1: To nurture the Friends of the Library organization.**

- ❖ The Friends of the Library annual rummage sale starts this Thursday (4/25,26,27) and continues next Thursday (5/2,3,4). It will be held at the Town of How Community Building.
- ❖ The Friends hosted a Wine and Chocolate event at Red Maple Golf Course on April 12<sup>th</sup>. There were 30 people in attendance.

**GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.**

- ❖ There will be a Long Range Planning Meeting on Tuesday, April 23rd at 4:00 PM in the Learning Center.

• **COLLECTION MANAGEMENT**

**GOAL #1: To review collection development options that include both traditional and non-traditional materials.**

- ❖ I have started ordering more Graphic Novels to add to our collection.

**GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- ❖ Weeding is done.

• **FACILITIES MANAGEMENT**

**GOAL #1: To actively assess the care and maintenance of the library building and grounds.**

- ❖ Mary Smith (Ag Teacher at School) will be attending the April Trustees meeting to give a short presentation on what her plans are for the gardens next to the library.
- ❖ The new faucets have been installed in the men's and women's bathrooms.

**GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.**

- ❖ Dave Bacon from OwlsNet is in the process of ordering the equipment for our wireless and John Kronenburg will install it.

*The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.*