

April, 2024 Director's Report to Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I went to visit the Wabeno Library Wednesday, 3/27 to meet the Director and help her with any questions or concerns she had. We discussed programming, partnering with the school on programming, the DPI report, labeling items in the collection, etc.
- The sign is now working.
- During the last snowfall, due to the power outages, the Suring Library and surrounding Libraries were asked to be warming stations for those that still had no power.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- Maker Monday (4/8/24) had 10 in attendance. Those in attendance made pinch pots out of air-dry clay. They pushed dried flowers down into the clay for decoration.
- Hook and Knit is now done until September.
- There will be a Bug Tussel class on April 25th at 10 AM. The class will focus on Smartphone basics. This class is FREE and open to all.
- Sam and I have started discussing the Summer Reading Program and some of the things we'd like to do. There are 3 entertainers lined up, and we would like to set up a "Tail Trail" where we would set up pages of a story in local businesses and parents and their kids would go around town reading the story. They would get a card stamped at each business and earn incentives. Sponsor letters were mailed out this month.
- We are having a card making class on Saturday, 4/27 at 10 AM. This is open for all ages.
- National Library Week took place the week of 4/7. We had for the adults Blind Date With a Book, for the kids was a scavenger hunt, word searches, take and make craft. There will be a drawing (1 for adult and 1 for kids) at the end of the month for those that participated in the activities at the library.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- Chocolate and Cheer will take place April 25 from 6 – 8 pm at Randy's Place Bar and Bowl; Annual Rummage Sale is May 9 – 11 and 16 & 17th; Bridge Social is July 21st on the old Suring Bridge; Annual Book Sale is Labor Day Weekend.
- During National Library Week, the Friends had a Library Staff Appreciation. Each day they brought in something for the staff to eat. There were Serogy Chocolates, Cookies, M & M's, Pizza and Starbucks Frappuccino's. Thank you to the Friends!
- Friends meetings are the 1st Monday of the month at 5 PM.

- **To create and implement a long-term plan for the Suring Area Public Library.**
 - Long Range Planning Committee meeting that was scheduled for April was postponed due to the power outages in the area.

- **COLLECTION MANAGEMENT**
Review collection development options that include both traditional and non-traditional materials.
 - One of our patrons has made a monetary donation to start a Native American collection in our library. The collection is now on display in the library.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

 - Weeding of our collection is ongoing.

- **FACILITIES MANAGEMENT**
Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.
 - The trim in the library is complete and looks fantastic! Thank you to Sarah School.
 - The library is taking over the flower garden. I have been in discussions with Lee Mickle about doing the landscaping of the garden. The garden will not be completed for summer but we can at least get started.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.