

August, 2021 Director's Report To the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I'll be attending the Town of Breed meeting in September.
- We are going to start putting book reviews on the library Facebook page. Since adults that participated in the Summer Library Program had to write a review on the book that they unwrapped and read, we will be posting some of those reviews (anonymously). We received some well written reviews on some of the books that were read, so we decided to share them.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- I've contacted Jill Cholewa and Scott Reuss from UW-Extension regarding programs this Fall for the Library. Jill got back to me in regards to an Aging Mastery program that she would like to have in the Learning Center in October. I will be chatting with her within the next couple of weeks to set something up.
- The Adult and Child Summer Library Programs are winding down. For the kids: we have a selection of crafts left over from previous weeks that we have put out for kids to take. Kids have started turning in their reading logs. There will be a Labor Day craft set out the week before Labor Day weekend. The adult program was very successful. There will be prizes given after Labor Day for both the kids and the adults.
- The month of September is Library Card Sign-up month. There will be a Scavenger Hunt for patrons (kids and adults) to participate in as well as other things to do during the month. We will give out candy bars as prizes as well as free books to the kids. There will also be a Take and Make craft for the kids to take.
- Kim Gruetzmacher will be giving us a presentation for Color Street Nails on Thursday, September 23 at 5pm.
- National Night Out took place on Tuesday, August 3rd at Veteran's Park. The library had a table set up with a Make and Take craft, free books for the kids, and information about the library. There were a lot of kids that took part in the festivities.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- The Friends will be holding a quilt and gift basket raffle, which will take place around Labor Day. Tickets are now on sale and can be purchased from the Friends and at the library. The quilt will be on display in the cases in the foyer of the building.
- Next up for the friends is their annual book sale on Labor Day weekend. Laurie and Tina have been busy sorting the books, DVD's and such and we'll be helping with the setup in the learning center on Thursday morning, September 2nd.

To create and implement a long-term plan for the Suring Area Public Library.

- Questions are being compiled for the library survey and the Long Range Planning Committee will be having a meeting to fine tune the survey and go over the questions.

• COLLECTION MANAGEMENT

Review collection development options that include both traditional and non-traditional materials.

- I am looking into purchasing Wonderbooks from Playaway. The library already receives Playaway audiobooks (audiobooks recorded on cartridges that you can plug into your car or listen to with headphones). Wonderbook is a print book with a ready-to-play audiobook inside. Kids will press play to read along with their favorite books and then switch to learning mode for literacy learning and fun.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- Even though weeding is not being done at this time, the girls are still busy going through book donations and organizing everything for the Book Sale that's coming up.

• FACILITIES MANAGEMENT

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- The LED sign is working very well. We have started working with graphics. Very easy program to work with.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.