

April, 2023 Director's Report to the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- On March 11, I gave a Director's Report to the Town of Breed and March 18 to the Village of Suring. I will be giving reports to the Towns of Bagley and Mountain in May.
- On March 13, I also gave a Director's Report to the Nicolet Federated Library System Board via Zoom.
- On March 19th, the staff and I, as well as the Village went through ALICE training. After the training Laurie, Tina, Sam and I discussed more programming for the library, the Summer Library program, the girls did some weeding, we went through scheduling, discussed possibly raising the cost of our copies and prints and basically everything that was on the agenda. It was a very productive day.
- I will be attending the Annual Wisconsin Association for Public Libraries Conference this Wednesday – Friday in Oshkosh. There will be breakout sessions as well as guest speakers.
- We now have the infosoup app that you can install on your phone. Now you can manage your account, search the catalog and renew and reserve items from your phone.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- "A Man Called Otto" was shown on Monday, 4/17/23 at 1:00 and 5:00 PM. There were a total of 14 people in attendance (New View workers attended the Matinee).
- Bug Tussel will be holding 3 different classes to take place the first Wednesday of the month in June, July and August. The classes are: Wednesday, June 7, Fun With Photos 10:00-11:00 a.m., Tech Help 11:00 a.m.-12:00 p.m.; Wednesday, July 5, Keep Your Tech Appy 10:00-11:00 a.m., Tech Help 11:00 a.m.-12:00 p.m.; Wednesday, August 2, Remove the Hassle from Passwords 10:00-11:00 a.m., Tech Help 11:00 a.m.-12:00 p.m. These classes are open for everyone and are FREE of charge.
- The library has Story Time on Tuesday mornings from 9:30-11 AM.
- Hook & Knit takes place the 1st and 3rd Wednesday's of the month at 2:00 PM.
- Maker Monday takes place the 2nd Monday of the month at 2PM. New View from Gillett have started coming again.
- The Summer Library Program planning is coming along nicely. Sam already has a lot of the crafts ready to go for the program. I also have 3 entertainers lined up throughout the program: June 13 at 2 PM, Jeff McMullen/Magician; June 21 at 1 PM, Jim Lenz/Magic and Science Guy; July 10 at 10 AM, Dinosaur Dimensions with Curt Strutz. We have received, to this point, \$715 from area businesses.
- This week is National Library Week. For the kids, we have a Scavenger Hunt, coloring pages and a Take and Make Craft. Kids that finish the Scavenger Hunt will be entered into a drawing.

For the adults, guess how many titles are in our library and be entered into a drawing. There is also half off fines as well as free replacement of your lost library card.

- **ADMINISTRATIVE SERVICES**

- To nurture the Friends of the Library organization.**

- The Friends were able to put a schedule of their fundraisers together for 2023: Chocolate and Cheer on 4/27/23 at Randy's Place Bar and Bowl from 6 – 8 PM, Annual Rummage Sale is 11 – 13 and 17 - 19, Annual Pie and Ice Cream Social on July 16, and the Annual Book Sale will be on Labor Day Weekend.
 - The Friends will also be helping with the cost of the entertainers for the Summer Library Program again this year.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- There was a recap on the 5 year plan. There are 4 plans that Trustees were asked to sign up for and provide action on.

- **COLLECTION MANAGEMENT**

- Review collection development options that include both traditional and non-traditional materials.**

- We have added 3 more Stay Sharp Kits to our collection.
 - We are thinking of putting our games and puzzles into the system for people to check out.

- Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.**

- Laurie and Tina have started weeding our collection.

- **FACILITIES MANAGEMENT**

- Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.**

- We have been having some technical difficulties with our sign (actually, the laptop that connects to the sign) but are on the right track to getting it back up and running.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.