

April, 2022 Director's Report To the Board of Trustees

- **SERVICE AND SERVICE PROMOTION**

Maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I will be attending the annual Wisconsin Association for Public Libraries (WAPL) conference May 11-13 in Pewaukee. There will be guest speakers and breakout sessions to attend.
- We had our NFLS Advisory Meeting last Thursday. Each library director that attends (virtually) gives a report on how and what they are doing at their library. We are all busy getting things ready for the Summer Library Program.
- I attended the April Town of How meeting on April 12th. I read a report on what is going on at the library.

Create and implement a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- Storytime is going very well. Katie is averaging 12 – 16 children each week. Katie sent out sponsor letters to area businesses last week for our Summer Reading Program. We've already received some monetary donations.
- There will be 3 entertainers for the Summer Reading Program this summer down at Veteran's Park. Kingdom Animalia Exotic Kingdom will be 7/19/22 at 10 AM; David Stokes, 7/20/22 at 2 PM; Randy Peterson, 7/27/22 at 2 PM. These events are open to the public.
- Hook and Knit sessions are still going on. I will probably continue through the summer months as people still enjoy coming into the library during the summer.
- Maker Mondays take place the 2nd Monday of the month at 2pm in the learning center. Our April craft was paper flowers. In May, we will be coloring.
- The library's card making event is this Thursday, April 28th at 5:30 PM in the Learning Center. There are 12 people registered. We have room for 3 more people.

- **ADMINISTRATIVE SERVICES**

To nurture the Friends of the Library organization.

- The friends had their April meeting. Chocolate and Cheer (instead of Wine and Chocolate) takes place this Friday, April 29th at Red Maple Golf Course from 6 – 8 PM. There will be sparkling juices, cheese and crackers and of course chocolate.
- The 2022 Calendar of Events for the Friends is as follows: Rummage Sale, May 12-14 & 19-21; Pie and Ice Cream Social, July 17; Book Sale, September 1-3; Labor Day Raffle Drawing.

- **To create and implement a long-term plan for the Suring Area Public Library.**

- There was a Long Range Planning meeting April 6th. The committee discussed the Google online library survey and how we are going to promote and encourage people to take the survey. We also discussed how we are going to do the mailing and advertise.

- There was also discussion of the Library Standards.

- **COLLECTION MANAGEMENT**

Review collection development options that include both traditional and non-traditional materials.

- Board books and DVD donations have been added to our collection.
- The library has a standing book order with Junior Library Guild that is paid annually. Junior Library Guild has books for kids ages Pre-K through High School. I receive books from 3 categories that I picked out.

Develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- Laurie and Tina have started weeding. Every library now has to print off their own weeding list. We were given instructions from OwlsNet on how to print off the lists.

- **FACILITIES MANAGEMENT**

Actively assess the care and maintenance of the library building and grounds as well as evaluate the functionality of the library and recommend and/or make changes as needed.

- Our custodian will be repainting the foyer. The library and village hall will be splitting the cost of paint and the paint job itself.
- The Suring School Ag class is working on the flower garden outside the library. They will be adding more soil and removing and replanting some of the flowers that aren't doing so well.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.