

SURING AREA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

May 22, 2018

Members present: Director-Jill Trochta
Village of Suring-Helen Miller, Joe Wicker
Town of Maple Valley-Joyce Fifield, Lowell Suring
Town of How-Theresa Zahn, Ruben Rakow
Town of Bagley-Barb Truttman
Town of Breed-Marybeth Ascher, Bette Elbe

The May 2018 meeting of the Board of Trustees of the Suring Area Public Library was called to order by Board President, Theresa Zahn, followed by the Pledge of Allegiance. Theresa requested that staff hours and duties be added to the agenda under Old Business. A motion to approve the amended agenda was made by Marybeth Ascher, seconded by Ruben Rakow, and carried. Some corrections to the secretary's report for last month were noted. Bette Elbe's name needed to be added to the list of members present and the approval for minutes of the secretary's report was for March minutes, not February. A motion to approve the amended minutes was made by Bette Elbe, seconded by Helen Miller, and carried.

FRIENDS REPORT: Marybeth Ascher reported that the Friends rummage sale brought in over \$3500. The next event is the picnic on the bridge on July 22, featuring burgers and brats, pie and ice cream, and music.

DIRECTOR'S REPORT: Jill Trochta reported that our library is eligible for a TEACH grant from the state with funds to be used to improve technology infrastructure and training. The application has been submitted and a response should be received by the June Board meeting.

In programming news, movies have been shown on April 19, May 17, and will be shown on May 24. Nursing home visits and Knit and Hook sessions are happening every other week. Another Paint and Sip was held on May 7. The staff is working hard on plans for the Summer Reading Program.

The Friends' candy sale was easy and went well. A new order of ten more totes of candy has been sent. The installation of higher toilets in the bathrooms is still not complete due to some materials coming in broken. To compensate, the company has reduced the price.

TREASURER'S REPORT: The Board reviewed the petty cash report, donations, revenues and expenditures, and vouchers. A motion to approve the payment of May bills was made by Marybeth Ascher, seconded by Bette Elbe, and carried.

OLD BUSINESS: The Long Range Planning Committee will meet in August.
The Board reviewed and added items to the Staff Hours and Duties Report.

NEW BUSINESS: Trustee Essentials 10-12 were reviewed. They are about developing library policies, planning for the library's future, and library standards. Library Policies X-XII about reference service, programming, and public relations were also discussed.

ADJOURN: A motion to adjourn was made by Barb Truttman, seconded by Helen Miller, and carried.

Respectfully submitted
Joyce Fifield, Secretary
Suring Area Public Library Board of Trustees
May 22, 2018