

SURING AREA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
April 24, 2018

Members present: Director-Jill Trochta
 Village of Suring-Joe Wicker, Helen Miller
 Town of Breed-Marybeth Ascher
 Town of Bagley-Joann Ratajczyk, Barb Truttman
 Town of How-Theresa Zahn, Ruben Rakow
 Town of Maple Valley-Lowell Suring,

The April 2018 meeting of the Board of Trustees of the Suring Area Public Library was called to order by Board President, Theresa Zahn, followed by the Pledge of Allegiance. A motion to approve the agenda was made by Ruben Rakow, seconded by Helen Miller, and carried. A motion to approve the minutes of the February meeting was made by Marybeth Ascher, seconded by Joann Ratajczyk, and carried.

FRIENDS REPORT: The Friends want to thank all for their contributions of baked goods and rummage items. Their annual rummage sale was April 19-21 with proceeds of about \$2000.00. The sale will continue April 26-28.

DIRECTOR'S REPORT: Jill Trochta reported that she will attend Town of How board meeting in May.

She also talked about 2 students from Suring High School who would like to start a book club at the library, and a discussion took place about how to support the group.

The Nursing Home visits have been going well every 2 weeks.

Also, Chocolate Bars are being sold for the library friends. \$1.00 each.

People Counter #'s will be available next month.

Programming Events—See Directors Report.

TREASURER'S REPORT: The Board reviewed the Petty Cash Report, Revenues and Expenditures Report, and Vouchers. A motion to approve the payment of March bills was made by Helen Miller, seconded by Joann Ratajczyk, and carried.

OLD BUSINESS: Jill Trochta will arrange a meeting of the Long Range Planning Committee in August.

NEW BUSINESS: Jill will update Board on maximum items for checkout.

Jill will also send position description of Library Assistant Job Description to see if it needs to be updated.

Theresa suggested that training of Essentials and Policies be done for staff. We will review Employee Library Staff Hours/Duties next month.

The Board reviewed Trustee Essentials 7, 8 &9, Library Policies VII-IX.

ADJOURN: A motion to adjourn was made by Marybeth Ascher, seconded by Ruben Rakow, and carried.

Respectfully submitted
Barb Truttman, in place of Joyce Fifield, Secretary
Suring Area Public Library Board of Trustees
April 24, 2018