

## SURING AREA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

February 6, 2019

Members present: Director-Jill Trochta  
Village of Suring-Helen Miller  
Town of Maple Valley-Lowell Suring, Joyce Fifield  
Town of How-Theresa Zahn, Ruben Rakow  
Town of Bagley-Joann Ratajczyk  
Town of Breed-Bette Elbe, Marybeth Ascher

The January 2019 meeting of the Board of Trustees of the Suring Area Public Library was rescheduled to February 6 because of inclement weather. The meeting was called to order by Board President, Theresa Zahn, followed by the Pledge of Allegiance. A motion to approve the agenda was made by Marybeth Ascher, seconded by Helen Miller, and carried. A motion to approve the minutes of the November 2018 meeting was made by Marybeth Ascher, seconded by Joann Ratajczyk, and carried.

**FRIENDS REPORT:** Marybeth Ascher reported that the Friends have not yet met in 2019 because of inclement weather on their scheduled meeting dates. The Light Up the Library fundraiser went well and candy bar sales continue to be brisk.

**DIRECTOR'S REPORT:** Jill Trochta reported that the Oconto County Library Directors are discussing possible changes to the percentages in the county library funding for next year. Jill is working on the annual DPI report to approve at next month's meeting. She is also planning a staff meeting for March. Jill attended the Town of Maple Valley Board meeting on January 10.

A movie screen and sound bar will be purchased with donated funds to use when movies are shown at the library. Representatives from Diversified Woodcrafts have drawn up plans for a new handicap accessible circulation desk.

December programming included a magic show attended by 30 people. Make and Take crafts were available several weeks in the library. In January movies were shown on January 11 and 24. Maker Mondays will be held starting in February on the second Monday of each month at 2 p.m. On March 7 the Suring School art students will be holding an art show from 4:30-6:00 in the library.

The library will now offer a genealogy website called MyHeritage.com. This free website can also be accessed outside of the library.

**TREASURER'S REPORT:** The Board reviewed the petty cash report, revenues and expenditures, and vouchers for December 2018 and January 2019. A motion was made to give final approval to pay the December bills which had previously been approved by Lowell Suring, Treasurer. The motion was made by Lowell Suring, seconded by Helen Miller, and carried. A motion to approve the payment of January bills was made by Joyce Fifield, seconded by Marybeth Ascher, and carried.

**OLD BUSINESS:** The long range planning committee will meet in March.

**NEW BUSINESS:** Recognize New Trustee Appointments—Three Board members whose terms expired have been reappointed to new terms. They are Barb Truttman, Joe Wicker, and Marybeth Ascher.

Election of Officers—A motion to nominate Theresa Zahn as President, close the nominations, and elect Theresa by acclamation was made by Joyce Fifield, seconded by Bette Elbe, and carried. A motion to nominate Marybeth Ascher as Vice President, close the nominations, and elect Marybeth by acclamation was made by Bette Elbe, seconded by Joann Ratajczyk, and carried. A motion to nominate Joyce Fifield as Secretary, close the nominations, and elect Joyce by acclamation was made by Bette Elbe, seconded by Marybeth Ascher, and carried. A motion to nominate Lowell Suring as Treasurer, close the nominations, and elect Lowell by acclamation was made by Marybeth Ascher, seconded by Ruben Rakow, and carried.

Committee Appointments—The current members of the Personnel Committee agreed to continue serving. They are Lowell Suring, Joann Ratajczyk, and Ruben Rakow. The Financial Committee members will also remain the same. They are Lowell Suring, Theresa Zahn, and Bette Elbe. The Long Range Planning Committee for 2019 will be Marybeth Ascher, Helen Miller, Joe Wicker, and Barb Truttman.

New Computers—Two new computers for the library will be installed on February 11.

CLOSED SESSION: A motion to go into closed session to discuss personnel matters according to State Statute 19.85 (b) (c) (f), was made by Marybeth Ascher, seconded by Ruben Rakow, and carried. Roll call results on this motion were Rakow-yes, Elbe-yes, Miller-yes, Ratajczyk-yes, Zahn-yes, Fifield-yes, Ascher-yes, Suring-yes. Following discussion in closed session, a motion to reconvene in open session was made by Marybeth Ascher, seconded by Helen Miller, and carried. Roll call results on this motion were Rakow-yes, Elbe-yes, Miller-yes, Ratajczyk-yes, Zahn-yes, Fifield –yes, Ascher-yes, Suring-yes.

OPEN SESSION: Bette Elbe made a motion to give the library director a two percent increase in salary and a \$1000 bonus. The salary increase is to be effective February 1. The motion was seconded by Marybeth Ascher, and carried.

ADJOURN: A motion to adjourn was made by Joyce Fifield, seconded by Marybeth Ascher, and carried.

Respectfully submitted  
Joyce Fifield, Secretary  
Suring Area Public Library Board of Trustees  
February 6, 2019