

SURING AREA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING
August 28, 2018

Members present: Director-Jill Trochta
Village of Suring-Helen Miller, Joe Wicker
Town of Maple Valley-Joyce Fifield, Lowell Suring
Town of How-Theresa Zahn, Ruben Rakow
Town of Bagley-Barb Truttman
Town of Breed-Marybeth Ascher
Suring School District-Kelly Casper

The August 2018 meeting of the Board of Trustees of the Suring Area Public Library was called to order by Board President, Theresa Zahn, followed by the Pledge of Allegiance. A motion to approve the agenda was made by Marybeth Ascher, seconded by Barb Truttman, and carried. A motion to approve the minutes of the July meeting was made by Ruben Rakow, seconded by Joe Wicker, and carried.

FRIENDS REPORT: The Friends will have a book sale from August 29-September 1. They have designed a float for the Labor Day parade.

DIRECTOR'S REPORT: Jill Trochta reported that she spoke before the Oconto County Board on August 23 to describe the programming of the SAPL and to emphasize the importance of libraries to small rural communities. She will be attending the Association for Rural and Small Libraries Conference in September.

Jill described recent library programming for young and old. A nursing home visit is made approximately once a month with materials for checkout. Movies are shown monthly at the library. The last day of Summer Reading Program for kids was July 24 with a trip to the park, snacks, and goody bags. At Suring's National Night Out on August 7 the library had a table with coloring and a scavenger hunt in which 35 children participated. Make and take crafts for kids were available in the library all during August and adult crafting will begin in September.

TREASURER'S REPORT: The Board reviewed the petty cash report, revenues and expenditures, and vouchers. A motion to approve the payment of August bills was made by Helen Miller, seconded by Barb Truttman, and carried.

OLD BUSINESS: The Long Range Planning Committee met August 28 prior to the Board of Trustees meeting. They discussed how to be more accessible to community, senior citizens, school, and clubs. The need for additional funds and people to achieve more library services was noted. The committee chose not to do a community survey because of cost and limited responses.

NEW BUSINESS: Trustee Essentials 19-21 were discussed. These concern library director certification, building accessibility, and library services accessibility. Library Policies XIX-XX and the Appendices were also reviewed.

The proposed 2019 budget was again discussed. A motion to approve the 2019 budget as proposed was made by Kelly Casper, seconded by Helen Miller, and carried.

The date of the September Board meeting was discussed. The library director will be on vacation and unable to attend the regularly scheduled meeting. A motion to cancel the September meeting was made by Joyce Fifield, seconded by Barb Truttman, and carried. A motion to pay September bills after review by a board member, and to have full board review at the October meeting was made by Marybeth Ascher, seconded by Helen Miller, and carried.

The library director shared a quote for purchase of a cordless phone from Nsight Teleservices. The Board agreed that having a cordless phone would be advisable. Jill will get more information for the next meeting.

ADJOURN: A motion to adjourn was made by Marybeth Ascher, seconded by Helen Miller, and carried.

Respectfully submitted
Joyce Fifield, Secretary
Suring Area Public Library Board of Trustees
August 28, 2018