

Director's Report to the Board of Trustees

October, 2019

- **SERVICE AND SERVICE PROMOTION**

GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- The staff and I met with the Ad-Hoc Committee twice this month regarding the library hours and extending them.

GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- The after school program is going well. There are 10 students that attend each week and one high school student. We read stories, do crafts, watch movies, go outside, etc.
- I went to the Nursing Home on Friday, 10/17/19.
- The Adult Summer Reading Program "Blind Date With a Book" had their wrap-up get together on Monday, September 23rd, from 3:30-5:00 pm. There were 25 people in attendance. There were prize drawings, snacks, and a lot of discussion on what was read. Everyone loved the program.
- Young at Heart Book Club will now take place the 3rd Monday of the month at 4 PM.
- Storytime families just had their annual outing to Delzer's Pumpkin Patch on Tuesday, October 8th. They went on a hayride, went through a corn maze, and had fun at the petting zoo. There were 24 people there.
- Betsy Popp will be teaching another class but this time we will be painting a bird sculpture. This event will take place Thursday, October 24th at 5 PM in the Learning Center.
- There will be Halloween Make and Take Crafts the very last week of October in the Library.
- The annual Halloween Party will take place again at Red Maple GC on Saturday, October 26th, from 2 – 4 PM. There will be games, costume contest and more. This event is for ages 12 and under.
- This years' Christmas present making event will again be the same Saturday as Santa coming to town. A local 4-H Club will be helping the kids make their gifts this year as part of a community project. As of now, 5 kids are signed up to help.

- **ADMINISTRATIVE SERVICES**

GOAL #1: To nurture the Friends of the Library organization.

- The Friends annual Appreciation Dinner will be Monday, November 4th at 5 PM. The trustees are all invited to attend.

GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.

- There will be a Long Range Planning meeting before the November board meeting.

- **COLLECTION MANAGEMENT**

GOAL #1: To review collection development options that include both traditional and non-traditional materials.

- We've been ordering a lot of items in order to use up what's left of the budget this year. There have been a lot of recommendations from patrons and staff.

GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- We will start weeding again next year.

- **FACILITIES MANAGEMENT**

GOAL #1: To actively assess the care and maintenance of the library building and grounds.

- The can collector has been moved to the opposite corner and back a little ways from where it was. There doesn't seem to be a problem with people finding it as it is already full again.

GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.

- Laurie and Tina have started creating Autumn and Halloween displays for our bulletin boards.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.