

Director's Report to the Board of Trustees

June, 2019

- **SERVICE AND SERVICE PROMOTION**

GOAL #1: To maintain regular and open communications with all governing bodies, boards, librarians and the general public regarding the operations of the Suring Area Public Library.

- I will be attending the Town of How board meeting in July.
- I have started working on next years' library budget. We have scheduled the budget meeting for Thursday, July 25th at 10 AM.

GOAL#2: To create, implement, and evaluate a wide range of programming for all segments of the population with an emphasis on children, teens, families, and senior citizens.

- To date, we have received over \$1,000 in donations from area businesses toward the Summer Reading Program.
- "On the Basis of Sex" will be shown Thursday, June 20th at 5PM.
- Paint and Pallet was held Thursday, May 30th in the Library Learning Center at 5:00 PM. There were 12 people in attendance. I'm looking into a card making class for September.
- We are still doing Maker Monday's the 2nd Monday of the Month, Hook and Knit the 1st and 3rd Monday's of the month as well as our Monthly Books Clubs and Storytime on Tuesday mornings.
- The Summer Reading Program will begin this week. Newborn to Pre-K had their first session on Tuesday, June 18. K-2nd grade will be Friday mornings from 9:30 – 10:30 AM; 3rd-5th grade from 11:00 – Noon. The program runs for 5 weeks. There is also an Adult Program taking place with over 40 adults registered and participating.
- On Friday, July 12th at 4:30 PM, there will be a special presentation called "Incredible Bats" put on by Daniel and Sharon Peterson. They will be bringing their Egyptian Fruit Bats and African Straw-Colored Bats to show everyone. This event is open to the public and FREE.

- **ADMINISTRATIVE SERVICES**

GOAL #1: To nurture the Friends of the Library organization.

- The Pie and Ice Cream Social will be Sunday, July 21st.
- The Friends are also working on the Little Libraries that will be placed around Suring and the surrounding communities.

GOAL #2: To create and implement a long-term plan for the Suring Area Public Library.

- The next long range planning meeting will be in August.

- **COLLECTION MANAGEMENT**

GOAL #1: To review collection development options that include both traditional and non-traditional materials.

- After much discussion with staff, it was decided that the library will be cutting their magazine subscriptions in half for next year.
- The Green Bay Press Gazette has been cancelled and I will start a subscription for the Peshtigo Times.

GOAL #2: To develop and implement a weeding schedule to keep up-to-date with the ever-changing needs/wants of library patrons.

- The library will be purchasing a new scanner for our #2 circulation desk computer. We'll also be able to use the scanner when weeding. At the last Friends meeting it was voted and passed by the Friends to pay for the new scanner.

- **FACILITIES MANAGEMENT**

GOAL #1: To actively assess the care and maintenance of the library building and grounds.

- The gardens next to the library are complete and look beautiful. Please take a moment to look at the amazing job that was done.

GOAL #2: To evaluate the functionality of the library (i.e. layout, equipment, and facility), recommend, and make changes as needed.

- We are always putting up new book displays and adjusting shelf space to make room for new items that come in.

The Suring Area Public Library connects people with information, ideas, and experiences to provide education and enjoyment.